

AGENDA
Gettysburg Montessori Charter School
Board of Trustees
888 Coleman Road, Gettysburg
August 28, 2025

6:00pm	Executive Session	
6:30pm	<u>Call meeting to order</u>	
6:31pm	<u>Introduction of Members and Guests</u>	
6:32pm	<u>Public Comment on Agenda Items</u>	
6:33pm	<u>Old Business</u>	
6:35pm	<u>Governance Committee</u>	
	<i>Jeff Sours Re-election</i>	ACTION
	<i>Rose Thornberry Re-election</i>	ACTION
6:40pm	<u>Consent Agenda</u>	ACTION
6:45pm	<u>Administrator's Report</u>	
	<i>Personnel Report</i>	ACTION
7:00pm	<u>Chair's Report-Rose Thornberry</u>	
	<i>Election of Officers</i>	ACTION
	Committee Formation & Meeting Schedule	
7:15pm	<u>Finance Committee-Amy Brown</u>	
7:25pm	<u>Personnel Committee</u>	
7:30pm	<u>New Business: For the good of the order</u>	
7:31pm	<u>Public Comment</u>	
7:32pm	<u>Adjourn</u>	

Gettysburg Montessori Charter School
Board of Trustees Meeting Minutes
Thursday, August 28, 2025

Board Members Present

Rose Thornberry, Acting President
Greg Colosimo, Secretary
Amy Brown, Treasurer
Traci Elligson, Member at Large
Jeffery Sours, Member at Large

Others Present

Tammy Hogan, Assistant Principal

Public

N/A

Call to Order

Acting President Rose Thornberry called the meeting to order at 7:07 PM.

Public Comment on Agenda Items

None

Old Business

N/A for this meeting date

Governance Committee

Committee recommended Jeffrey Sours serve new term
Amy Brown motioned to approve
Rose Thornberry second motion to approve
Gregory Colosimo and Traci in favor of motion

Committee recommended Rose Thornberry serve new term
Traci Elligson motioned to approve
Gregory Colosimo second motion to approve
Amy Brown and Jeffrey Sours in favor of motion

Consent Agenda

Rose Thornberry motioned to approve
Traci Elligson second the motion
Gregory Colosimo, Jeffrey Sours, and Amy Brown in favor of motion

Administrators Report presented by Dr. Tammy Hogan, Assistant Principal

Enrollment

- 277 students currently

Increase in enrollment

Building Updates

- Discussed office area for Ms. Nicole, Ms. Lacy and Mr. Kevin (SSO)
- Grant to replace “older doors” inside and out with modernized doors
- SSO transition is positive
- PSP/ EMS notification of hired SSO for relationship building
- SSO/ Nicole completing hazardous plan as required
- SSO reviewed recent safety review and collaborated with Nicole accordingly.

Employment

Sally Rogers-> new assignment/ Teachers Assistant 20/ hr. under 30 hours a week

Lacy Smith-> New assignment- office support @ 20/ hr. under 30 hours a week

Kristen Wojno ->k/1 teacher @ \$56,370 salary

Brook Pearson -> K/1 Teachers assistant under 30 hours weekly @ \$20/per hour

Cheryl Sornson-> School Counselor @ \$77,000

Dannielle Eaton-> \$16 per hour under 30 hours a week

Holly Zinn -> Certified school Nurse at \$40 per hour under 30 hours per week

Shannon Fritzges-> Building Substitute @ \$16.48 per hour under 30 hours a week

Sub List

Ashley Hawkins

Hannah Hogan

Melissa Ring

Sarah Royer

Reyna Sanchez (nurse)

Resignation:

Sarah Royer, Teacher Assistant

Rose Thornberry motioned to approve staff transitions.

Gregory Colosimo second the motion.

Jeffery Sours, Amy Brown, Traci Elligson all voted in favor of motion

School Updates presented by Nicole Wilt, Operations Manager

- Spirit Store ongoing
- School Pictures 9/18/25
- Book Fair 9/29/25
- Open House 10/1/25 4-6 PM
- Pippinfest upcoming/ scheduled
- Gettysburg Christmas Festival scheduled
- Littlestown community event/ Good Old Days completed
- Carnival completed at GMCS
- Gettysburg Christmas Festival scheduled
- Night out Bonneauville completed

Chair Report

Board positions for 2025-2026 school year is as follows:

Chair/ President- Rose Thornberry

Traci Elligson nominated Rose Thornberry

No other nominations were given

Traci Elligson motioned to approve

Jeffery Sours 2nd motion to approve
Gregory Colosimo and Amy Brown in favor of motion

Vice Chair/ President- Traci Elligson

Rose Thornberry nominated Traci Elligson

No other nominations given

Rose Thornberry motioned to approve
Amy Brown 2nd motion to approve
Gregory Colosimo and Jeffery Sours in favor of motion

Treasurer- Amy Brown

Rose Thornberry nominated Amy Brown

No other nominations given

Rose Thornberry motioned to approve

Traci Elligson 2nd motion to approve
Gregory Colosimo and Jeffery Sours in favor of motion

Secretary- Jeffery Sours

Rose Thornberry nominated Jeffrey Sours

No other nominations given

Rose Thornberry motioned to approve

Gregory Colosimo 2nd motion to approve
Amy Brown and Traci Elligson in favor of motion

Committee alignment as follows for 2025-2026 school year:

Executive Committee – Rose Thornberry, Traci Elligson, Jeffery Sours,
Amy Brown

Finance Committee – Amy Brown, Jeffery Sours **(meeting dates and times as follows: 9/17/25, 10/15/25, 11/12/25, 12/10/25, 01/14/26, 02/18/26, 03/18/26, 04/15/26, 05/20/26, 06/17/26, 07/15/26, 08/19/26 - all meetings @ 3:30 PM)**

Governance Committee – Rose Thornberry, Traci Elligson, Gregory Colosimo

Personnel Committee – Gregory Colosimo, Rose Thornberry

Board meetings for 2025-2026 school year as follows:

All board meetings start at 630PM (Executive session starts at 6:00PM)

September 25, 2025
October 23, 2025
November 20, 2025
December 18, 2025- *ZOOM*
January 22, 2026
February 26, 2026
March 26, 2026
April 23, 2026
May 28, 2026
June 25, 2026 - *ZOOM*
August 27, 2026

Finance Committee - Amy Brown, Rose Thornberry

- Cash – \$1.73 Million
- Total assets \$2 Million
- Fund balance- \$1.65 million
- Debt Ratio 52.5
- Increased enrollment
- GSD paid portion of rate dispute
- *Additional info can be reviewed within 08/28/2025 Finance Report*

Personnel Committee-

Discussed facilitating parent survey in collaboration with Nicole Wilt, Operations Manager

New Business for the Good of the Order

- None

Public Comment

N/A

Adjourned – Meeting recessed @ 8:34 PM by Rose Thornberry

CONSENT AGENDA
Gettysburg Montessori Charter School
Board of Trustees
August 28, 2025

Approval of Financials

- Motion to approve the June 30, 2025 financial statement, as submitted.

Approval of Minutes

- Motion to approve the June 26, 2025 meeting minutes, as submitted.
- Motion to approve the August 4, 2025 meeting minutes, as submitted.
- Motion to approve the June 18, 2025 Finance Committee meeting minutes.

Approval of Contracts and Agreements

- Motion to approve Boyo Transportation Service Agreement.
- Motion to approve CAIU for Educational Service Agreement.
- Motion to approve Digsau Standard Form Agreement.
- Motion to approve Herbein Service Agreement.
- Motion to approve Jacoby Transportation Contract.
- Motion to approve Kirbtech Contract.
- Motion to approve LIU12 Master Service Agreement.
- Motion to approve LIU12 Audiology Service Agreement.
- Motion to approve LIU12 Occupational Therapy and Physical Therapy Service Agreement.
- Motion to approve LIU12 Orientation and Mobility Services Agreement.
- Motion to approve Nextera Energy Contract.
- Motion to approve PA State Police MOU.
- Motion to approve Zearn Service Agreement.

AGENDA
Gettysburg Montessori Charter School
Board of Trustees
888 Coleman Road, Gettysburg
September 25, 2025

5:30pm	Executive Session	
6:30pm	<u>Call meeting to order</u>	
6:31pm	<u>Introduction of Members and Guests</u>	
6:32pm	<u>Public Comment on Agenda Items</u>	
6:33pm	<u>Old Business</u>	
6:35pm	<u>Administrator's Report</u>	
	<i>Record Retention Schedule</i>	ACTION
	Case 712:Proposal to adopt a global settlement in the amount of \$50k.	ACTION
6:45pm	<u>Consent Agenda</u>	ACTION
6:47pm	<u>Chair's Report-Rose Thornberry</u>	
6:50pm	<u>Finance Committee-Amy Brown</u>	
7:00pm	<u>Governance Committee-Rose Thornberry</u>	
7:05pm	<u>Personnel Committee-Rose Thornberry</u>	
7:10pm	<u>New Business; For the good of the order</u>	
7:11pm	<u>Public Comment</u>	
7:12pm	<u>Adjourn</u>	

**Gettysburg Montessori Charter School
Board of Trustees Meeting Minutes**

Thursday - September 25, 2025

Board Members Present

Rose Thornberry, Chair
Traci Elligson, Vice Chair
Jeffrey Sours, Secretary
Amy Brown, Treasurer
Greg Colosimo, Member at Large

Others Present

Faye Pleso, CEO/Principal
Tammy Hogan, Assistant Principal
Nicole Wilt, Operations Manager/Executive Assistant to CEO / Principal

Public Present

none

Call to order - 6:52 pm by Board Chair Rose Thornberry

Chair announcement: The board held an executive session on 9/15/25 to discuss a legal matter.

Introduction of Members and Guests

none

Public Comment on Agenda Items

none

Old Business

none

Administrator's Report - Dr. Faye Pleso

Enrollment

enrollment first day of school - 274

students current enrollment - 274

Record Retention

updating GMCS record retention schedule

records can now be digitized

motion during consent agenda to move forward digitizing records and
and the shredding of paper documents

Case 712: Proposal to adopt a global settlement in the amount of \$50k. ACTION

Motion - Rose Thornberry

Second - Amy Brown

In Favor - Jeffrey Sours, Traci Elligson

Opposed - Greg Colosimo

School update - Nicole Wilt Operations Manager

-Past Event

Pictures were taken on 9/18.

-Upcoming Events

Book Fair: 9/29 - 10/03

Open House: 10/01

Fall Spirit Week: 10/27-10/31

GMCS Trunk or Treat: 10/29

GMCS School Parade: 10/31

-Ongoing Initiatives

Coffee Fundraiser: October

Food Drive: Month of October

Finance Committee-Amy Brown.

Total Current Assets are \$1.85m, a decrease of \$153k since the end of the prior fiscal year. This is driven primarily by a \$383k reduction to cash balances (currently at \$1.35m) and an increase of \$230k to school district receivables (now at \$420k). Total Current Liabilities at August 31st are \$309k, and the school's long-term debt is \$3.56m. The school's Key Performance (financial health) Indicators remain stable, with short-term data points such as Current Ratio (6.0) and Days COH (97.5), as well as long-term figures such as Fund Balance (\$1.65m, 32.8% of Revenues) and Debt Ratio (51.1%) exceeding benchmarks.

Income Statement

After 2 months of 25-26 budget activity, District Revenues of \$555k are below budget by \$219k. YTD Operating Expenses of \$548k are over budget by \$11k at 08/31, with largely offsetting variances on Personnel Expense (+\$23k), Professional Services (-\$20k), Other Purchased Services (-\$4k) and Supplies (+\$6k). GASD withdrew their appeal of the 23/24 reconciliation rate. Sofi needed from prior board members Tom Hockensmith and Elena King.

Consent Agenda

Motion to accept consent agenda- Rose Thornberry

Second - Traci Elligson

All in favor - Greg Colosimo, Amy Brown, Jeffrey Sours

Chair's Report-Rose Thornberry

Results from Board survey

more academic reports would be desired to be seen during board meetings

School's administration is made up of Faye Pleso, Tammy Hogan, Becky Black, Leigh Gugliette, and Nicole Wilt.

Laci Smith is the only other administration staff.

Wellness Committee is open to any parents or board members.

Governance Committee-Rose Thornberry

Information was posted to recruit two parents to serve as new board members. The goal for the number of board members is seven. The committee will not strategically recruit members in any particular business or geographical area. The application deadline for new board members is October 15th.

Personnel Committee-Rose Thornberry

Board survey and CEO survey have been sent out. Board survey indicates the board is doing a good job.

New Business; For the good of the order

none

Public Comment

none

Adjourned

7:41pm by Rose Thornberry

CONSENT AGENDA
Gettysburg Montessori Charter School
Board of Trustees
September 25, 2025

Approval of Financials

- Motion to approve the August 31, 2025 financial statement, as submitted.

Approval of Minutes

- Motion to approve the August 28, 2025 meeting minutes, as submitted.
- Motion to approve the August 20, 2025 Finance Committee meeting minutes.

Approval of Contracts and Agreements

- Motion to approve Record Retention Schedule.

AGENDA
Gettysburg Montessori Charter School
Board of Trustees
888 Coleman Road, Gettysburg
October 23, 2025

6:00pm	Executive Session	
6:30pm	<u>Call meeting to order</u>	
6:31pm	<u>Introduction of Members and Guests</u>	
6:32pm	<u>Public Comment on Agenda Items</u>	
6:33pm	<u>Old Business</u>	
6:35pm	<u>Administrator's Report</u>	
6:40pm	<i>Emergency Funding</i>	ACTION
6:45pm	<u>Consent Agenda</u>	ACTION
6:47pm	<u>Chair's Report-Rose Thornberry</u>	
6:50pm	<u>Finance Committee-Amy Brown</u>	
7:00pm	<u>Governance Committee-Rose Thornberry</u>	
7:01pm	<u>New Business: For the good of the order</u>	
7:02pm	<u>Public Comment</u>	
7:03pm	<u>Adjourn</u>	

**Gettysburg Montessori Charter School
Board of Trustees Meeting Minutes**

Thursday - October 23, 2025

Board Members Present

Rose Thornberry, Chair
Traci Elligson, Vice Chair
Amy Brown, Treasurer
Greg Colosimo, Member at Large

Others Present

Faye Pleso, CEO/Principal
Tammy Hogan, Assistant Principal
Jesse Bean, Vertex Education, VP of Client Services
Diane Cooney, Vertex Education, Lead Account Manager

Absent

Jeffrey Sours, Secretary

Public Present

Cassie Colosimo

Call to order - 6:42 pm by Board Chair Rose Thornberry

Introduction of Members and Guests

none

Public Comment on Agenda Items

none

Old Business

none

Administrator's Report - Dr. Faye Pleso

Enrollment

students current enrollment - 274

Record Retention

Comprehensive Planning will begin this month to review the school's mission, and values to submit the new process in March 2027. There will be 8 meetings to discuss strengths and weaknesses. The 2023-2026 goals and outcomes: Staff retention: Kept 60% of staff. Math Gains 40% increase: didn't meet. Create Scope and Sequence for grades: completed. Curriculum writing: completed.

Academic Update: Tammy Hogan

Discussed Acadience scores which focuses on fluency and CDT scores which focuses on reading comprehension.

School update: Tammy Hogan

-Past Event

Bookfair and school pictures completed.

-Upcoming Events

Fall Spirit Week: 10/27-10/31

GMCS Trunk or Treat: 10/29

GMCS School Parade: 10/31

LEAF after school tutoring

Veterans Day

Skate Night

World Kindness DAY

Family Pictures Fundraiser

Finance Committee-Jesse Bean

Total Current Assets are \$2.04m, an increase of \$84k since the end of the prior fiscal year. This is driven primarily by a \$527k reduction to cash balances (currently at \$1.2m) and an increase of \$585k to school district receivables (now at \$765k).

Total Current Liabilities at October 31st are \$411k, and the school's long-term debt is \$3.54m.

The school's Key Performance (financial health) Indicators remain stable, with short-term data points such as Current Ratio (5.0) and Days COH (84.5), as well as long-term figures such as Fund Balance (\$1.74m, 35.9% of Revenues) and Debt Ratio (51%) exceeding benchmarks. The cash balance looks good as of October 31.

Income Statement: Budget vs. Actual

After 4 months of 25-26 budget activity, District Revenues of \$1.49m are below budget by \$54k as invoices are still being paid at 24-25 enrollment levels. YTD Operating Expenses of \$1.39m are under budget by \$29k at 10/31, with largely offsetting variances on Personnel Expense (+\$66k), Professional Services (-\$36k), Other Purchased Services (-\$40k) and Property Services (-22k).

GMCS shows a YTD Operating Surplus of \$117k through 4 months compared to a budgeted surplus of \$178k. This variance is attributable to the variance on local revenues noted previously. Due to the projected reduction in school district revenue, we are tracking to a year end deficit of \$342k. Sofi needed from prior board members Tom Hockensmith and Elena King.

Consent Agenda

Motion to accept consent agenda- Rose Thornberry

Second - Traci Elligson

All in favor - Greg Colosimo, Amy Brown

Opposed - None

Chair's Report-Rose Thornberry

Dates were reviewed for availability to complete board training with the legal team.

Governance Committee-Rose Thornberry

Rose is working with potential candidates through the application process.

New Business; For the good of the order

none

Public Comment

Cassie Colosimo shared concerns of her children's safety while in school and on the bus and the teacher's well-being. She also requested better communication between the school and parents.

Adjourned

8:10pm by Rose Thornberry

CONSENT AGENDA
Gettysburg Montessori Charter School
Board of Trustees
October 23, 2025

Approval of Financials

- Motion to approve the September 30, 2025 financial statement, as submitted.

Approval of Minutes

- Motion to approve the September 25, 2025 board meeting minutes, as submitted.
- Motion to approve the September 22, 2025 Finance Committee meeting minutes, as submitted.

Approval of Contracts and Agreements

- Motion to approve Gettysburg Montessori Charter School Digital and Non-Digital Resources as submitted.
- Motion to approve Rover Rock Academy contract as submitted.

AGENDA
Gettysburg Montessori Charter School
Board of Trustees
888 Coleman Road, Gettysburg
November 20, 2025

6:00pm	Executive Session	
6:30pm	<u>Call meeting to order</u>	
6:31pm	<u>Introduction of Members and Guests</u>	
6:32pm	<u>Public Comment on Agenda Items</u>	
6:33pm	<u>Old Business</u>	
6:35pm	<u>Administrator's Report</u>	
6:45pm	<u>Consent Agenda</u>	ACTION
6:47pm	<u>Chair's Report-Rose Thornberry</u>	
6:50pm	<u>Finance Committee-Amy Brown</u>	
7:00pm	<u>Governance Committee-Rose Thornberry</u>	
7:05pm	<u>Personnel Committee-Greg Colosimo</u>	
7:10pm	<u>New Business: For the good of the order</u>	
7:11pm	<u>Public Comment</u>	
7:12pm	<u>Adjourn</u>	

**Gettysburg Montessori Charter School
Board of Trustees Meeting Minutes
Thursday - November 20, 2025**

Board Members Present

Rose Thornberry, President
Traci Elligson, Vice President
Jeffrey Sours, Secretary
Amy Brown, Treasure
Greg Colosimo, Member at Large

Others Present

Faye Pleso, CEO/Principal
Tammy Hogan, Assistant Principal
Nicole Wilt, Operations Manager/Executive Assistant to CEO / Principal

Public Present

none

Call meeting to order

6:51 pm by Board President Rose Thornberry

Introduction of Members and Guests

none

Public Comment on Agenda Items

none

Old Business

none

Administrator's Report - Dr. Faye Pleso

Current Enrollment - 276 students

Personnel Report: Vote to approve

Changes of Assignment:

-Resignations: Kayla Soloman: Teacher Assistant

-Approve New Hires: Elene Espinosa: Teacher Assistant, under 30 hours a week, \$17.85 an hour.

Conflict of Interest Policy - paragraph added

All members, officers, and agents of GMCS participating in procurement activities with the organization are responsible for ensuring that their behaviors comply with all applicable laws, program instructions, and guidance materials. If any employee, officer, or agent of GMCS violates the above code of conduct, he or she will be disciplined accordingly. That discipline may include termination.

(policy attached)

Food Service Change

change of food service provider, and returned to Michaels Concessions

AI

Policies will need to be written concerning the use of AI. Key areas of focus are understanding and training, identify the values, the ethical dilemmas that conflict with the mission of the school, and having a policy that complies with state legal policies.

Updated digital/non-digital resource list

School Updates: Nicole Wilt

Past Events

- Coffee Fundraiser - October \$215.00
- GMCS Trunk or Treat: 10/29 What a great turnout! 20 Cars and over 100 families came out.
- GMCS School Parade: 10/31 over 100 families signed up to attend - Veterans Day Cards 11/11 - over 80 Veterans received hand written cards from GMCS - 100 coloring pages were given out to Mission BBQ. - World Kindness Day 11/13 - Assembly for bullying

Upcoming Events

- Believe Kids Fundraiser 11/17
- Stoney Point 11/17
- Holiday Concert 12/09
- Holiday Shop 12/16-12/18
- Nursing Home Drive
- Spirit Week

Ongoing Initiatives

- Ruth Harvest - 75 Students are signed up and the program started on 11/6.

Consent Agenda ACTION

Motion to accept consent agenda - Rose Thornberry

Second the motion - Amy Brown

All in favor - Jeffrey Sours, Amy Brown, Greg Colosimo

Chair's Report-Rose Thornberry

none

Finance Committee-Amy Brown

Total Current Assets are \$1.97m, a decrease of \$33k since the end of the prior fiscal year. This is driven primarily by a \$675k reduction to cash balances (currently at

\$1.06m) and an increase of \$650k to school district receivables (now at \$840k).

Total Current Liabilities at September 30th are \$343k, and the school's long-term debt is \$3.55m.

The school's Key Performance (financial health) Indicators remain stable, with short term data points such as Current Ratio (5.7) and Days COH (74.9), Fund Balance (\$1.74m, 37.1% of Revenues) and Debt Ratio (50.7%) exceeding benchmarks. The cash balance looks good as of September 30, mid-October it is down to approximately 30 days due to reduced school district payments. Suggest the school look into options like a LOC.

Income Statement

After 3 months of 25-26 budget activity, District Revenues of \$1.07m are below budget by \$85k as invoices are still being paid at 24-25 enrollment levels.

YTD Operating Expenses of \$978k are over budget by \$9k at 09/30, with largely offsetting variances on Personnel Expense (+\$38k), Professional Services (-\$33k), Other Purchased Services (-\$17k) and Supplies (+\$4k).

GMCS shows a YTD Operating Surplus of \$103k through 3 months compared to a budgeted surplus of \$205k. This variance is attributable to the variance on local revenues noted previously.

Governance Committee-Rose Thornberry

Currently not nominating anyone for board.

Personnel Committee-Greg Colosimo

Parent/staff surveys will be distributed twice a year in November and April.

New Business; For the good of the order

none

Public Comment

none

Adjourn

7:35pm by Board President Rose Thornberry

CONSENT AGENDA
Gettysburg Montessori Charter School
Board of Trustees
November 20, 2025

Approval of Financials

- Motion to approve the October 21, 2025 financial statement, as submitted.

Approval of Minutes

- Motion to approve the October 23, 2025 board meeting minutes as submitted.
- Motion to approve the October 15, 2025 finance committee minutes as submitted

Approval of Contracts and Agreements

- Motion to approve Gettysburg Montessori Charter School Digital and Non-Digital Resources as submitted.
- Motion to approve the November 2025 Personnel report as submitted.
- Motion to approve the addition to the Conflict of Interest Policy.
- Motion to approve Food Service Contract with Michael's Concessions.

AGENDA
Gettysburg Montessori Charter School
Board of Trustees

Zoom:

Meeting ID: 775 796 4605

Passcode: Dec2025

<https://us06web.zoom.us/j/7757964605?pwd=IM1tQBqjd969bl2Qo6aofEwVGY7GPa.1>

December 18, 2025

6:00pm Executive Session

6:30pm **Call meeting to order**

6:31pm **Introduction of Members and Guests**

6:32pm **Public Comment on Agenda Items**

6:33pm **Old Business**

6:35pm **Administrator's Report**

6:45pm **Consent Agenda**

ACTION

6:47pm **Chair's Report-Rose Thornberry**

6:50pm **Finance Committee-Rose Thornberry**

7:00pm **New Business; For the good of the order**

7:02pm **Public Comment**

7:05pm **Adjourn**

**Gettysburg Montessori Charter School
Board of Trustees Meeting Minutes
Thursday - December 18, 2025**

Zoom:

Meeting ID: 775 796 4605

Passcode: Dec2025

<https://us06web.zoom.us/j/7757964605?pwd=IM1tQBqjd969bl2Qo6aofEwVGy7GPa.1>

Board Members Present

Rose Thornberry, President

Traci Elligson, Vice President

Jeffrey Sours, Secretary

Amy Brown, Treasure

Greg Colosimo, Member at Large

Others Present

Faye Pleso, CEO/Principal

Tammy Hogan, Assistant Principal

Nicole Wilt, Operations Manager/Executive Assistant to CEO / Principal

Call meeting to order

6:30pm by Board President Rose Thornberry

Introduction of Members and Guests

no guest

Public Comment on Agenda Items

none

Old Business

none

Administrator's Report

December Enrollment

K 50

1st 43

2nd 48

3rd 33

4th 43

5th 35

6th 21
Total Enrollment 273
Revised Charter

School Updates: Nicole Wilt

-Past Events

Believe Kids Fundraiser 11/17 - \$ \$3,782.80

Stoney Point 11/17 - \$704.00

Holiday Concert 12/09

Holiday Shop 12/16-12/18 - \$939.00

Nursing Home Drive

Christmas Festival in Gettysburg 12/6

-Upcoming Events

Preschool story time 1/7/26

Open House February 16, 2026, from 3:30-5:00 and March 05,26

Consent Agenda ACTION

Motion To Accept - Rose Thornberry

Second - Amy Brown

In favor - Traci Elligson

In favor - Jeffrey Sours

In favor - Greg Colosimo

Chair's Report-Rose Thornberry

board section of website - links are not leading to correct

documentation

Finance Committee-Rose Thornberry

The school's Key Performance (financial health) Indicators remain stable, with short-term data points such as Current Ratio (6.3) and Days COH (109.5), as well as long-term figures such as Fund Balance (\$1.69m, 34.9% of Revenues) and Debt Ratio (50.5%) exceeding benchmarks. The cash balance looks good as of November 30.

Faye Pleso announced that she did not roll over our CD into a new CD due to low interest rate reporting she moved it into a Money Market account in late November. Faye also reported that construction plans can now resume starting with the bathroom renovations as they have been on hold during the government impasse. Diane reported that the total expenses are \$9,000 higher than what was

budgeted for this time of year. We ended these 5 months with a surplus of \$64,000. School district revenue has not been adjusted for all the new rates for this year. Once that is completed the projected change in fund balance (net revenue/loss) should be smaller than where we are currently projecting it to be.

New Business; For the good of the order

none

Public Comment

none

Adjourn

6:48pm - by Board President Rose Thornberry

CONSENT AGENDA
Gettysburg Montessori Charter School
Board of Trustees
December 18, 2025

Approval of Financials

- Motion to approve the November 30, 2025 financial statement, as submitted.

Approval of Minutes

- Motion to approve the November 20, 2025 board meeting minutes as submitted.
- Motion to approve the December 10, 2025 finance committee minutes as submitted.

AGENDA
Gettysburg Montessori Charter School
Board of Trustees
January 22, 2026

6:00pm	Executive Session
6:30pm	<u>Call meeting to order</u>
6:31pm	<u>Introduction of Members and Guests</u>
6:32pm	<u>Public Comment on Agenda Items</u>
6:33pm	<u>Old Business</u>
6:35pm	<u>Administrator's Report</u>
6:45pm	<u>Consent Agenda</u>
6:47pm	<u>Chair's Report-Rose Thornberry</u>
6:50pm	<u>Personnel Committee-Greg Colosimo</u>
6:55pm	<u>Finance Committee-Amy Brown</u>
7:00pm	<u>New Business; For the good of the order</u>
7:02pm	<u>Public Comment</u>
7:05pm	<u>Adjourn</u>

ACTION

**Gettysburg Montessori Charter School
Board of Trustees Meeting Minutes
Thursday - January 22, 2026**

Executive Session called to order at 6:05pm to discuss legal matter

Board Members Present

Rose Thornberry, President

Traci Elligson, Vice President - arrived at 6:54pm

Jeffrey Sours, Secretary

Amy Brown, Treasure

Greg Colosimo, Member at Large

Others Present

Faye Pleso, CEO/Principal

Tammy Hogan, Assistant Principal

Nicole Wilt, Operations Manager/Executive Assistant to CEO / Principal

Meeting called to order by Rose Thornberry at 6:40pm

Introduction of Members and Guests

N/A

Public Comment on Agenda Items

N/A

Old Business

Rose Thornberry asked for update on AI policy-administration still working on it

Administrator's Report-Faye Pleso

January Enrollment Numbers

K - 49

1st - 43

2nd - 48

3rd - 33

4th - 42

5th - 35

6th - 20

Total 270

Exit Surveys

Three students moved to different schools

Discipline

One student was suspended for one and a half days for bullying.

Personnel Report January 2026

Changes of Assignment:

Holly Zinn is changing to a substitute nurse.

Melissa Snyder is changing to a substitute nurse.

Sub List: complete list of subs for GMCS

Ashley Hawkins

Hannah Hogan

Melissa Ring

Sarah Royer

Reyna Sanchez (Nurse)

Holly Zinn (Nurse)

Melissa Snyder (Nurse)

Shannon Fritzges (Daily Building Sub)

Approve New Hires:

Margaret Sarnoff, Full-Time Nurse, \$58,000, starting January 20

Mackenzie Kessler, Long-Term Sub, \$25 an hour, 40 hours a week, starting January 12

Comprehensive plan is 80% completed

Construction Updates

Construction for new offices to begin February 16th

Bathroom renovation planned for summer

School Updates: Nicole Wilt

-Past Event

Preschool story time 1/7/26 - 6 Families, we are going to revamp for the 26/27 school year.

-Upcoming Events

Open House February 16, 2026, from 3:30-5:00 and March 05, 2026, Open enrollment

National School Choice week 1/26 to 1/30

2/3 - 100 day of school

Career Day - Please help us spread the word on 3/20.

-Upcoming Fundraisers

Yearbook, Hershey Park, Gertrude Hawk, GMCS Valentine's Grams, Book fair.

-Ongoing Initiatives

LEAP tutoring program - 55 students

Ruth Harvest

Consent Agenda

motion to accept - Amy

second - Rose
Greg Colosimo - in favor
Amy Brown - in favor
Jeffrey Sours - in favor

Chair's Report-Rose Thornberry
N/A

Finance Committee-Amy Brown
Balance Sheet

Total Current Assets are \$1.94m, a decrease of \$20k since the end of the prior fiscal year. This is driven primarily by a \$178k reduction to cash balances (currently at \$1.5m) and an increase of \$96k to school district receivables (now at \$275k).

Total Current Liabilities at December 31st are \$386k, and the school's long-term debt is \$3.52m. The school's Key Performance (financial health) Indicators remain stable, with short-term data points such as Current Ratio (5.1) and Days COH (105.8), as well as long-term figures such as Fund Balance (\$1.69m, 34.3% of Revenues) and Debt Ratio (50.8%) exceeding benchmarks. The cash balance looks good as of December 31.

Income Statement: Budget vs. Actual

After 6 months of 25-26 budget activity, District Revenues of \$2.32m are below budget by \$1k. YTD Operating Expenses of \$2.35m are over budget by \$44k at 12/31, with largely offsetting variances on Personnel Expense (+\$145k), due to medical insurance being higher than budgeted and new hires that were not budgeted. Professional Services (-\$11k), Other Purchased Services (-\$2k) and Property Services (-53k). GMCS shows a YTD Operating Surplus of \$78k through 6 months compared to a budgeted surplus of \$141k. Due to the projected reduction in school district revenue of \$71k (due to GASD not coming in as high as we budgeted) and an increase in personnel of \$310k, we are tracking to a year end deficit of \$388k.

New Business; For the good of the order
N/A

Public Comment
N/A

Adjourn
Meeting Adjourned at 7:12pm by Rose Thornberry
Board members went into executive session to discuss personnel matter

CONSENT AGENDA
Gettysburg Montessori Charter School
Board of Trustees
January 22, 2026

Approval of Financials

- Motion to approve the December 31, 2025 financial statement, as submitted.

Approval of Minutes

- Motion to approve the December 18, 2025 board meeting minutes as submitted.

Approval of Contracts and Agreements

- Motion to approve the January 2026 Personnel report as submitted.

AGENDA
Gettysburg Montessori Charter School
Board of Trustees
February 26, 2026

6:00pm	Executive Session	
6:30pm	<u>Call meeting to order</u>	
6:31pm	<u>Introduction of Members and Guests</u>	
6:32pm	<u>Public Comment on Agenda Items</u>	
6:33pm	<u>Old Business</u>	
6:35pm	<u>Administrator's Report</u>	
	<i>New Hires</i>	ACTION
6:45pm	<u>Consent Agenda</u>	ACTION
6:47pm	<u>Chair's Report-Rose Thornberry</u>	
6:50pm	<u>Governance Committee-Rose Thornberry</u>	
6:55pm	<u>Finance Committee-Amy Brown</u>	
7:00pm	<u>New Business: For the good of the order</u>	
7:02pm	<u>Public Comment</u>	
7:05pm	<u>Adjourn</u>	

**Gettysburg Montessori Charter School
Board of Trustees Meeting Minutes
Thursday - February 26, 2026**

Board Members Present

Rose Thornberry, President
Traci Elligson, Vice President
Jeffrey Sours, Secretary
Amy Brown, Treasure
Greg Colosimo, Member at Large

Others Present

Faye Pleso, CEO/Principal
Tammy Hogan, Assistant Principal

Call meeting to order

Meeting called to order by Rose Thornberry at 6:30 pm

Introduction of Members and Guests

N/A

Public Comment on Agenda Items

N/A

Old Business

Website - finance committee minutes are included into the regular board minutes
AI policy - research continuing on what is needed in this policy

Administrator's Report

Enrollment:

August 274,
September 274,
October 274,
November 276,
December 273,
January 270

February Enrollment

K - 50
1st - 42
2nd - 48
3rd - 33
4th - 42

5th - 36

6th - 20

Total Enrollment - 271

-Personnel Report: Vote to approve:

Riley Gross: Long-Term Sub RTI Full-Time \$25 an hour

Jessica Houtz: Teacher Assistant for Behavior Intervention Room \$17 an hour, under 30 hours a week.

Motion to accept - Rose Thornberry

2nd - Traci Elligson

Jeffrey Sours - In favor

Amy Brown - In favor

Greg Colosimo - In favor

-Construction Update

From Jay Appleton - Owners representative

Construction started last Monday - Feb. 16. Currently work is ahead of schedule. By March 2 the foundation wall and concrete slab will be started. Completion date is expected to be April 23.

-Safety Training and Tabletop Exercise

On February 16, 2026, Gettysburg Montessori Charter School conducted a comprehensive school safety training and tabletop exercise in collaboration with multiple agencies. A significant portion of the afternoon was dedicated to a full reunification tabletop exercise based on a simulated emergency scenario. Staff were assigned real-time responsibilities within the scenario, allowing staff to practice coordinated response, decision-making, communication flow, and student release procedures. The school's continued focus remains on prevention, preparedness, and clear communication to ensure the safety of every student and staff member.

-Comprehensive Plan

The 2026-2029 Comprehensive Plan has been completed.

The plan will be posted for 28 days and will be brought to the approval of the board at the next board meeting.

-School Updates

Past Events

-Open House - 2/16 - 34 Families attended

-National School Choice Week - 1/26 to 1/30

-2/3 - 100 days of school

-GMCS Valentine's Grams Fundraiser - \$455.00

-Fundraisers to date - \$11,232.00

Upcoming Events

- Open House March 5, 2026 - open enrollment
- Career Day - Please help us spread the word on 3/20
- Book Blast and Read Across America
- Upcoming Fundraisers - Yearbook, Hershey Park, Gertrude Hawk, Bookfair. -Re-enrollment is open

Consent Agenda ACTION

- Motion to accept - Rose Thornberry
- Second -Traci Elligson
- Jeffrey Sours - In favor
- Amy Brown - In favor
- Greg Colosimo - In favor

Chair's Report-Rose Thornberry

Governance Committee - board member search closes March 15th

Personnel Committee-Greg Colosimo

N/A

Finance Committee-Amy Brown

Total Current Assets are \$1.85m, a decrease of \$104k since the end of the prior fiscal year. This is driven primarily by a \$217k reduction to cash balances (currently at \$1.5m) and an increase of \$99k to school district receivables (now at \$278k). Total Current Liabilities at January 31st are \$379k, and the school's long-term debt is \$3.51m. The school's Key Performance (financial health) Indicators remain stable, with short-term data points such as Current Ratio (4.9) and Days COH (104.9), as well as long-term figures such as Fund Balance (\$1.59m, 31.7% of Revenues) and Debt Ratio (51.4%) exceeding benchmarks. The cash balance looks good as of January 31.

Income Statement: Budget vs. Actual

After 7 months of 25-26 budget activity, District Revenues of \$2.73m are over budget by \$25k. YTD Operating Expenses of \$2.89m are over budget by \$41k at 1/31, with largely offsetting variances on Personnel Expense (+\$158k), due to medical insurance being higher than budgeted and new hires that were not budgeted. Other Purchased Services (-\$22k), Property Services (-\$50k) and Property furniture and equipment (-\$29k).

GMCS shows a YTD operating deficit of \$38k through 7 months compared to a budgeted surplus of \$18k. Due to the projected reduction in school district revenue of \$32k (due to GASD not coming in as high as we budgeted) and an increase in personnel of \$158k, we are tracking a year end deficit of \$256k.

Finance Meetings will be moved to the third Wednesday of the month at

6:00pm.

New Business; For the good of the order

New PA Cursive Writing Law discussion, school has already been teaching cursive writing.

Public Comment

N/A

Adjourn

Meeting Adjourned at 7:47pm by Rose Thornberry.
Board members went into executive session to discuss a personnel matter.

CONSENT AGENDA
Gettysburg Montessori Charter School
Board of Trustees
February 26, 2026

Approval of Financials

- Motion to approve the January 31, 2026 financial statement, as submitted.

Approval of Minutes

- Motion to approve the January 22, 2026 board meeting minutes as submitted.

Approval of Contracts and Agreements

- 2026 Star Grant Award Agreement
- GMCS 2026-2027 School Calender
- Independent Contractor Agreement for Nicole Watts-Jenkins (BCBA)
- Lobar Associates Construction work orders and proposals for renovations

AGENDA
Gettysburg Montessori Charter School
Board of Trustees
March 26, 2026

6:00pm	Executive Session	
6:30pm	<u>Call meeting to order</u>	
6:31pm	<u>Introduction of Members and Guests</u>	
6:32pm	<u>Public Comment on Agenda Items</u>	
6:33pm	<u>Old Business</u>	
6:35pm	<u>Administrator's Report</u>	
6:45pm	<u>Consent Agenda</u>	ACTION
6:47pm	<u>Chair's Report-Rose Thornberry</u>	
6:50pm	<u>Governance Committee-Rose Thornberry</u>	
6:55pm	<u>Finance Committee-Amy Brown</u>	
7:00pm	<u>New Business: For the good of the order</u>	
7:02pm	<u>Public Comment</u>	
7:05pm	<u>Adjourn</u>	

**Gettysburg Montessori Charter School
Board of Trustees Meeting Minutes
Thursday - March 26, 2026**

Board Members Present

Rose Thornberry, President
Traci Elligson, Vice President
Jeffrey Sours, Secretary
Greg Colosimo, Member at Large

Others Present

Faye Pleso, CEO/Principal
Tammy Hogan, Assistant Principal

Call meeting to order

Meeting called to order by Rose Thornberry at 7:22 pm

Introduction of Members and Guests

N/A

Public Comment on Agenda Items

N/A

Old Business

N/A

Administrator's Report

Enrollment - 269

K - 50
1st - 42
2nd - 48
3rd - 33
4th - 42
5th - 34
6th - 20
Total Enrollment - 269

Two students withdrew due to family moving. Exit surveys not yet received

Personnel Update - Resignation of Hillary Dufendach (Technology Coordinator)

Academic Update/Professional Development - planning is underway for 26/27 school year

AI Policy Update - new policy introduced and discussed for additions to be added.

Grant Update - approved for PCCD grant of \$70,000 to be used for hiring behavior specialists for 26/27 school year.

School Updates

Past Events

- open house - 3/5/26 - 30 families attended
- Career Day - 18 community members shared
- Science Fair 3/12/26
- Thank a Farmer Letters - Ag week for lower elementary
- Bookblast and Read Across America

Upcoming Events

- Open enrollment through 3/31/26
- Upcoming Fundraisers - Yearbook, Hershey Park, Gertrude Hawk, Bookfair.
- Re-enrollment is open
- Talent Show 4/1/26
- Annual Recyclable Art Contest
- GMCS Family Skate Night 4/15/26

Ongoing Initiatives

- LEAP mentoring program - 56 students
- Ruth's Harvest - 60 families

Consent Agenda ACTION

- Motion to Accept - Rose Thornberry
- Second - Tracey Elligson
- Jeffrey Sours - In favor
- Greg Colosimo - In favor

Chair's Report-Rose Thornberry

N/A

Governance Committee-Rose Thornberry

- Interviewed one candidate for board
- Recommending James Gentile for board membership
- Board will vote at next board meeting

Finance Committee-Jeffrey Sours

Balance Sheet

Total Current Assets are \$1.79m, a decrease of \$161k since the end of the prior fiscal

year. This is driven primarily by a \$118k reduction to cash balances (currently at \$1.6m) and a decrease of \$59k to school district receivables (now at \$119.8k). Total Current Liabilities at February 28th are \$378k, and the school's long-term debt is \$3.5m. The school's Key Performance (financial health) Indicators remain stable, with short-term data points such as Current Ratio (4.7) and Days COH (111.3), as well as long-term figures such as Fund Balance (\$1.53m, 30.4% of Revenues) and Debt Ratio (51.7%) exceeding benchmarks. The cash balance looks good as of February 28.

Income Statement: Budget vs. Actual

After 8 months of 25-26 budget activity, District Revenues of \$3.08m are under budget by \$8k.

YTD Operating Expenses of \$3.37m are over budget by \$83k at 2/28, with largely offsetting variances on Personnel Expense (+\$185k), due to medical insurance being higher than budgeted and a new hire that is coming in higher as well as 1099 people being hired as employees and hourly people working more than budgeted. Supplies (-\$29k), Property Services (-\$60k) and Property furniture and equipment (-\$29k). ■ GMCS shows a YTD operating deficit of \$95k through 8 months compared to a budgeted surplus of \$200. Due to the projected reduction in school district revenue of \$8k (due to GASD not coming in as high as we budgeted) and an increase in personnel of \$296k, we are tracking a year end deficit of \$246k.

New Business; For the good of the order

Grade band restructuring for upcoming year 26/27

Public Comment

N/A

Adjourn

Meeting Adjourned at 8:05 pm by Rose Thornberry

CONSENT AGENDA
Gettysburg Montessori Charter School
Board of Trustees
March 26, 2026

Approval of Financials

- Motion to approve the February 28, 2026 financial statement, as submitted.

Approval of Minutes

- Motion to approve the February 26, 2026 board meeting minutes as submitted.
- Motion to approve January 14, 2026 Finance Committee meeting minutes as submitted.

Approval of Contracts, Agreements, and Plans

- 2026-2029 Comprehensive Plan, Induction Plan (Chapter 49), Professional Development Plan (Act 28)
- Soliant Agreement

AGENDA
Gettysburg Montessori Charter School
Board of Trustees
April 23, 2026

6:00pm	Executive Session	
6:30pm	<u>Call meeting to order</u>	
6:31pm	<u>Introduction of Members and Guests</u>	
6:32pm	<u>Public Comment on Agenda Items</u>	
6:33pm	<u>Old Business</u>	
6:35pm	<u>Administrator's Report</u>	
6:45pm	<u>Consent Agenda</u>	ACTION
6:47pm	<u>Chair's Report-Rose Thornberry</u>	
6:50pm	<u>Governance Committee-Rose Thornberry</u>	
	James Gentile-Board Position	ACTION
7:00pm	<u>Audit Committee-Rose Thornberry</u>	
7:05pm	<u>Finance Committee-Amy Brown</u>	
7:10pm	<u>New Business: For the good of the order</u>	
7:12pm	<u>Public Comment</u>	
7:15pm	<u>Adjourn</u>	

**Gettysburg Montessori Charter School
Board of Trustees Meeting Minutes
Thursday - April 23, 2026
Held at Gettysburg Montessori Charter School**

Board Members Present

Rose Thornberry, President
Traci Elligson, Vice President
Amy Brown, Treasurer
Greg Colosimo, Member at Large

Others Present

Tammy Hogan, Assistant Principal
Sally Rodgers-staff member
Anya Conner-staff member
Chelsy Rodgers-staff member
Helayna Thomas-staff member
Kristine Gelazela-staff member
Katie Sauter-staff member
Margaret Rudolph-parent of current student
Clinton Bittle-staff member
Rebeka Black-staff member
Nicole Wilt-staff member
Leigh Gugliette-staff member
Chris Barrett-school attorney

Executive session held at 6pm to discuss a legal matter.

Call meeting to order

Meeting called to order by Rose Thornberry at 6:35 pm

Introduction of Members and Guests

All attendees introduced themselves

Public Comment on Agenda Items

none

Old Business

AI policy- no update
Exit surveys not available from administration.

Administrator's Report

Enrollment - 269

K - 50
1st - 42
2nd - 48
3rd - 33
4th - 42
5th - 34
6th - 20
Total Enrollment - 269

-Current student needs Homebound Instruction

-Montessori Life Skills binder that was developed was shared and will follow students throughout their time at the school. It will be given to students at graduation/upon leaving the school.

-26/27 school year enrollment is 268, kindergarten not full

-School website has been updated

-Currently marketing with online ads

-Summer Marketing Campaign: August 7th 250th American picnic celebration

School Updates

Past Events

-Thank a Farmer Letters
-Ag week for lower elementary
-Staff luncheon 4/15
-Annual Recyclable Art Contest
-GMCS Family Skate Night 4/15/26
-Talent Show 4/1/26
-Fundraisers: Gertrude Hawk \$4,252
Total to date: \$15,484.00

-Book Fair

-PSSA

Upcoming Events

-Open enrollment through 3/31/26
-Music, Spring Drama 5/7
-Staff Appreciation week 5/4-5/8
-Field Day 5/15
-Graduations 5/28
-Reunion Night 6/1

Ongoing Initiatives

- LEAP mentoring program - 56 students
- Ruth's Harvest - 60 families

Consent Agenda ACTION

Motion to Accept - Rose Thornberry
Second - Gregory Colosimo
Traci Elligson - In favor
Amy Brown - In favor

Chair's Report-Rose Thornberry

N/A

Governance Committee-Rose Thornberry

James Gentile to fill open board position
Motion to Accept - Rose Thornberry
Second - Traci Elligson
Gregory Colosimo - In favor
Amy Brown - In favor

Finance Committee-Amy Brown

School's April financial status reviewed.

New Business; For the good of the order

N/A

Public Comment

Katie Sauter- asked about AI policy

Chelsy Rodgers - discussed staff use of AI, staff involvement in hiring process of vice principal, asked if there will be money in the budget for school supplies

Sally Rodgers - discussed staff use of AI, staff involvement in hiring process of vice principal, working at GMCS

Nicole Wilt-uses AI for job tasks

Anya Conner - discussed staff use of AI, staff involvement in hiring process of vice principal

Helayna Thomas - discussed Montessori Life Skills binder and staff use of AI

Margaret Rudolph - discussed staff use of AI, staff involvement in hiring process of vice principal

Clinton Bittle - discussed staff use of AI, staff involvement in hiring process of vice principal, working at GMCS

Gregory Colosimo-appreciates staff

Adjourn

Meeting Adjourned at 7:37 pm by Rose Thornberry

Executive session held after meeting to discuss a personnel matter.

CONSENT AGENDA
Gettysburg Montessori Charter School
Board of Trustees
April 23, 2026

Approval of Financials

- Motion to approve the March 31 2026 financial statement, as submitted.

Approval of Minutes

- Motion to approve the March 26 2026 board meeting minutes as submitted.

Approval of Contracts, Agreements, and Plans

- Homebound Instruction

AGENDA
Gettysburg Montessori Charter School
Board of Trustees
May 28, 2026

6:00pm	Executive Session	
6:30pm	<u>Call meeting to order</u>	
6:31pm	<u>Introduction of Members and Guests</u>	
6:32pm	<u>Public Comment on Agenda Items</u>	
6:33pm	<u>Old Business</u>	
6:35pm	<u>Administrator's Report</u>	
	AI Policy	ACTION
	Revised School Charter	ACTION
6:45pm	<u>Consent Agenda</u>	ACTION
6:47pm	<u>Chair's Report-Rose Thornberry</u>	
6:50pm	<u>Audit Committee-Rose Thornberry</u>	
	2025 Fiscal Year Audit	ACTION
7:00pm	<u>Personnel Committee-Greg Colosimo</u>	
7:05pm	<u>Finance Committee-Amy Brown</u>	
7:10pm	<u>New Business: For the good of the order</u>	
7:12pm	<u>Public Comment</u>	
7:15pm	<u>Adjourn</u>	

**Gettysburg Montessori Charter School
Board of Trustees Meeting Minutes
Thursday - May 28, 2026
Meeting Held at Gettysburg Montessori Charter School**

Board Members Present

Rose Thornberry, President
Traci Elligson, Vice President
Greg Colosimo, Member at Large
Jeffrey Sours, Secretary

Others Present

Faye Pleso, CEO/Principal
Tammy Hogan, Assistant Principal
Helayna Thomas - staff member
Anya Conner - staff member
Chelsy Rodgers - staff member
Clinton Bittle - staff member
Nicole Gulden - staff member
Melanie Kansagra - staff member
Katie Sauter - staff member
Leigh Gugliette - staff member
Becky Black - staff member
Joshua Varon - School attorney via Zoom

Call meeting to order

Meeting called to order by Rose Thornberry at 6:32pm

Motion to go into executive session for legal matter

Greg Colosimo-motion

Jeffrey Sours-second

Motion to end executive session

Jeffrey Sours-motion

Greg Colosimo-second

Introduction of Members and Guests

All members and guests introduced themselves

Public Comment on Agenda Items

Chelsey Rogers - Comment regarding meeting minutes and meetings

Faye Pleso - Comment regarding meeting minutes

Nicole Gulden - Comment regarding Technology position

Helayna Thomas - Comment regarding Technology teacher position

Anya Conner - Comment regarding Technology teacher position

Clinton Bittle - Comment regarding Technology teacher position

Old Business

February and March exit surveys requested: Tammy Hogan reported they will be presented next month.

Vice Principal search update requested: Tammy Hogan reported several interviews completed and should have an answer from the candidate by the next meeting.

Administrator's Report

Enrollment - 266

K - 50

1st - 42

2nd - 48

3rd - 33

4th - 41

5th - 32

6th - 20

Total Enrollment - 266

Enrollment down by 3: moved out of state.

Academic update - Acadience Data

Chelsy Rodgers and Melanie Kansagra gave an explanation and timing of testing that is done to give snapshots of where students are academically. Data shows what is working, what is not, and where more attention is needed.

Construction Update - new area is ready to be moved into next week. Construction on expansion of the office and front lobby area, and bathrooms to start next week.

Revised School Charter

Tammy Hogan presented the changes in the charter agreement. Charter changes have been approved by GASD.

Rose Thornberry - motion to accept revised Charter

Greg Colosimo - second

Jeffrey Sours - in favor

Traci Elligson - in favor

AI Policy

Faye Pleso reported vote on AI policy needs to be delayed so the staff at the meeting can review her policy she made. She gave staff at the meeting a copy of the AI policy.

Joshua Varon was consulted and agreed.

Rose Thornberry - motion to delay vote on policy

Greg Colosimo- second

Jeffrey Sours - in favor

Traci Elligson - in favor

School updates are in the newsletter, emails, and on the school website.

Board positions removed from website.

Consent Agenda

Faye Pleso requested the consent agenda vote be delayed to review minutes.

Joshua Varon consulted and agreed.

Rose Thornberry - motion to delay vote on approval of minutes for review

Greg Colisimo- second

Jeffrey Sours - in favor

Traci Elligson - in favor

Faye Pleso requested contracts in consent agenda be voted on.

Joshua Varon consulted and agreed.

Rose Thornberry - motion to approve contracts listed in Consent Agenda

Traci Elligson - second

Greg Colosimo - in favor

Jeffrey Sours - in favor

Chair's Report-Rose Thornberry

Incorrect information on the school website.

April board minutes are currently on the school website which have not been approved by the board.

Board member email address for Gregory Colosimo is missing from the school website.

Faye Pleso reported Nicole Wilt is in charge of the school website.

The volunteer section on the school website is confusing and how to complete a background check doesn't work.

The school does not have all volunteers sign a disclosure statement.

Faye Pleso reported Nicole Wilt is in charge of volunteer clearances.

Audit Committee - Rose Thornberry

Audit was completed for the year ending June 30, 2025. The audit did not find any control deficiencies, there were no material weaknesses, and no findings. It was a clean audit.

Traci Elligson - motion to accept audit

Jeffrey Sours - second

Greg Colosimo - in favor

Rose Thornberry - in favor

Personnel Committee - Greg Colosimo

Results of spring parent survey reviewed. Feedback received included non visible administration and teachers are responsive and caring. Requests for field trips to be educational. Requests for school dances, school sports, and to improve classroom behavior management. One parent reported their student's IEP is followed. The amount of email addresses the survey was sent to is unknown.

Tammy Hogan reported field trips will be history based next school year based on America's 250th birthday and there will be behavior management education for staff next school year as well as montessori principles will have an increased push.

Faye Pleso requested survey results in order to share with staff.

Finance Committee - Rose Thornberry

The administration removed the technology teacher position. Per the business manager, \$281.6k deficit projected for this school year and the budget has had similar large deficits at the end of the school year for the past few years.

New Business; For the good of the order

Faye Pleso reported staff received their offer letters on May 22nd which is early as she usually sends them out after school ends to avoid commotion from staff that are not being asked back.

Faye Pleso reported staff are chosen for the Leap Program by volunteering and there is no recognition or award given to the staff that grew the program making it a huge

success, showing both leadership and dedication.

Public Comment

Katie Sauter - Comment on public comment procedure

Chelsy Rodgers - Comment on public comment procedure

Motion to go into Executive Session to discuss personnel matter

Motion - Greg Colisimo

Second - Traci Elligson

Motion to end executive session

Motion - Greg Colisimo

Second - Traci Elligson

Adjourn

Meeting Adjourned at 9:54 pm by Rose Thornberry

CONSENT AGENDA
Gettysburg Montessori Charter School
Board of Trustees
May 28, 2026

Approval of Financials

- Motion to approve the April 30 2026 financial statement, as submitted.

Approval of Minutes

- Motion to approve the April 23 2026 board meeting minutes as submitted.
- Motion to approve the April 15 2026 Finance Committee meeting minutes as submitted.
- Motion to approve the April 15 2026 Audit Committee meeting minutes as submitted.
- Motion to approve the May 14 2026 Finance Committee meeting minutes as submitted.
- Motion to approve the May 20 2026 Finance Committee meeting minutes as submitted.

Approval of Contracts, Agreements, and Plans

- MOU for Adams County Children and Youth
- MOU for BOYO Transportation
- MOU for Family First Health Corporation
- Lincoln Intermediate Unit contract
- Maxim Healthcare Services contract
- Soliant contract
- TrueNorth Wellness contract
- Health eTools contract
- GoGuardian contract

AGENDA
Gettysburg Montessori Charter School
Board of Trustees
June 25, 2026
6:30PM

<https://us06web.zoom.us/j/7757964605pwd=xrcQyWf1nqN3lbKHDLQV4hEDCrwXaE.1&omn=86021067254>

Meeting ID: 775 796 4605

Passcode: June2026

Call meeting to order

Introduction of Members and Guests

Public Comment on Agenda Items

Old Business

Administrator's Report

Hire: James Hogue

ACTION

Consent Agenda

ACTION

Chair's Report-Rose Thornberry

Swearing In-James Gentile

Finance Committee-Amy Brown

2026/2027 Budget

ACTION

New Business: For the good of the order

Public Comment

Adjourn

**Gettysburg Montessori Charter School
Board of Trustees Meeting Minutes
Thursday - June 25, 2026
Meeting Held via Zoom**

<https://us06web.zoom.us/j/7757964605pwd=xrcQyWf1nqN3lbKHDLQV4hEDCrwXaE.1&omn=86021067254>

Meeting ID: 775 796 4605
Passcode: June2026

Board Members Present:

Rose Thornberry - President
Greg Colosimo - Member at Large
Jeffrey Sours - Secretary
Traci Elligson - Vice President

Others Present:

James Gentile - to be appointed board member
Faye Pleso - Principal/CEO
Tammy Hogan - Vice principal
Chris Barrett - School solicitor
Kristine Gelazela - staff member
Helayna Thomas - staff member
Anya Conner - staff member
Nicole Wilt - staff member
Leigh Gugliette - staff member
Chelsy Rogers - staff member
Nicole Gulden - staff member
Katie Sauter - staff member
Shonna Smith - staff member
Heather Beckleman - staff member

Call meeting to order

Meeting called to order by Rose Thornberry at 6:31pm

Introduction of Members and Guests:

All members and guests introduced themselves

Public Comment on Agenda Items

none

Old Business

none

Chair's Report-Rose Thornberry

Swearing In-James Gentile

Chris Barrett administered oath for new school board member

Administrator's Report

Enrollment - 267 currently enrolled

K - 30

1st - 50

2nd - 42

3rd - 50

4th - 33

5th - 36

6th - 26

Hire: James Hogue

Motion to hire James Hogue as Vice Principal- Jeffrey Sours

Second - Greg Colosimo

Traci Elligson - in favor

Rose Thornberry - in favor

James Gentile - abstain

Academic Update- Handwriting without Tears

K-6 handwriting curriculum - change from

Zaner-Bloser -the cost is comparable and a strong
value for school

Consent Agenda

Motion to accept - Rose Thornberry

Second - Traci Elligson

Jeffrey Sours - in favor

Greg Colosimo - in favor

James Gentile - abstain

Finance Committee-Rose Thornberry

2026/2027 Budget

Motion to accept- Greg Colosimo

Second- Jeffrey Sours

Traci Elligson - In favor

Rose Thornberry - In favor

James Gentile - In favor

New Business; For the good of the order
None

Public Comment

Nicole Wilt - comments on website and clearances.

Adjourn

Meeting Adjourned at 6:50pm by Rose Thornberry

CONSENT AGENDA
Gettysburg Montessori Charter School
Board of Trustees
June 25, 2026

Approval of Financials

- Motion to approve the April 30 2026 financial statement, as submitted.
- Motion to approve the May 31 2026 financial statement, as submitted.

Approval of Minutes

- Motion to approve the April 23 2026 board meeting minutes as submitted.
- Motion to approve the April 15 2026 Finance Committee meeting minutes as submitted.
- Motion to approve the April 15 2026 Audit Committee meeting minutes as submitted.
- Motion to approve the May 14 2026 Finance Committee meeting minutes as submitted.
- Motion to approve the May 20 2026 Finance Committee meeting minutes as submitted.

Approval of Contracts, Agreements, and Plans

- CEO contract