

**AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**  
**888 Coleman Road, Gettysburg**  
**Thursday, August 22, 2024**

5:30 pm	<b><u>Executive Session</u></b>	
6:00 pm	<b><u>Call to Order the August 22, 2024 Meeting</u></b> <b><u>Introduction of Members and Guests;</u></b> <b><u>Public Comment on Agenda Items;</u></b> <b><u>Old Business</u></b>	
6:10 pm	<b><u>Administrator’s Report – Faye Pleso</u></b> <i>Enrollment Update</i> <i>Marketing Plan Update</i> <i>Governor’s Breakfast Champion</i> <i>Site development project update</i> <i>Alliance for the Chesapeake Bay Tree planting November 1<sup>st</sup> and 2<sup>nd</sup></i> <b><u>Change of Positions</u></b> <i>Kayla Soloman from PCA to Teacher Assistant</i> <i>Mallory Mills from PCA to Teacher Assistant</i> <b><u>New Hire Approvals</u></b> <i>Lauren Wirant Long-term Sub 1 / 2</i> <i>Douglas Zook Special Education Teacher</i> <i>Rebekah Fisak Teacher Assistant</i> <i>Melissa Ring Teacher Assistant</i> <i>Caroline Pefley PCA</i> <i>Laci Smith PCA</i> <i>School Updates: Nicole Wilt</i>	Action Action Action Action Action Action Action Action Action
6:45 pm	<b><u>Approval of Consent Agenda</u></b>	Action
6:50 pm	<b><u>Chair’s Report – Tom Hockensmith</u></b> <i>Housekeeping Report (surveys, trainings, calendar)</i>	
7:05 pm	<b><u>Finance Committee – Elana King</u></b> <i>Update on Finance Committee Meeting</i>	
7:20 pm	<b><u>Governance Committee – Rose Thornberry</u></b> <i>Jeffrey Sours – Board Position - Vote</i>	Action
7:30 pm	<b><u>New Business; For the good of the order</u></b>	
7:45 pm	<b><u>Public Comment</u></b>	
8:00 pm	<b><u>Adjourn</u></b>	

**CONSENT AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**

Thursday, August 22, 2024

1. Approval of Financials

- Motion to approve the June 2024 financial statement, as submitted.

2. Approval of Minutes

- Motion to approve the June 2024 meeting minutes, as submitted.
- Motion to approve the August 2024 Financial Committee meeting minutes.

3. Approval of Contracts and Agreements

- Alliance for the Chesapeake Bay agreement
- Coverall agreements
- E-Therapy agreement
- LIU12 Service agreement for OT and PT services
- LIU 12 Service agreement for a fee for service
- LIU 12 LIEP Service agreement
- LIU12 Canva training agreement
- LinkIt! agreement
- Personal Care Assistant job description

(added a statement in the qualifications section)

- Randall Alexander Well Drilling for installation of new ultraviolet light
- Soliant agreement for speech-language pathologists
- Tork Advantage Dispenser Lease agreement

Gettysburg Montessori Charter School

Board of Trustees Official Minutes

Thursday, August 22,, 2024

**Board Members Present**

Tom Hockensmith, Chair

Rose Thornberry, Vice Chair

Amy Brown, Secretary

Elaina King, Treasurer

Traci Elligson, Member at Large

Greg Colosimo, Member at Large

**Others Present**

Faye Pleso, CEO and Principal

Tammy Hogan, Assistant Principal

Nicole Wilt, Executive Assistant

**Public**

Jeffrey Sours

Stacy Fazenbaker, Food Service Coordinator

**Call to Order**

Tom Hockensmith called the meeting to order at 6:09pm. Introductions were made for attendees.

**Public Comment on Agenda Items**

**Old Business**

None

## **Enrollment**

- 289 students
  - 2018/2019 Plan was 200 students by 2025
  - Succeeding forecasted plan of 285 students and 35 staff, currently have 289 students and 40 staff. Well over plan

## **Administrators Report presented by Dr. Faye Pleso, CEP and Principal**

- Marketing Plan Update
  - 4th update public relations strategies
    - Newspaper, magazines, billboard, radio
    - Merchandise such as magnets, tee shirts, water bottles, Yeti tumblers
    - Annual Parent/Staff Surveys and suggestion box
    - In Celebrate Gettysburg
    - Connecting with the community, becoming a member of Chamber of Commerce
- Food Program Update, presented by Stacy Fazenbaker, Food Service Coordinator
  - Recognized as 'School Breakfast Champions' by Governor of PA
  - Goal to raise the amount of students receiving free breakfast
  - Meeting criteria
    - Using locally grown produce
    - Fun activity /event once per month
    - Hot breakfast item at least 2 times per week
  - Honored at the Governors Estate for luncheon and Round Table Event
  - Placed in the Top Ten
  - Faye Pleso, Stacy Fazenbaker, one parent and one student to attend
- Sight Development Project Update
  - Fence surrounding School almost complete, by September
  - Parking lot from gravel to paved
  - Landscaping in place
  - New playground, shed, completed by November
  - Outdoor Learning Spaces projected to be completed by Spring
- Chesapeake Bay Foundation
  - November 1 & 2 Friday and Saturday will work with students on November 1st, every student plants a tree, Saturday, members of the community participate in planting a tree recognizing PA species and forestry
  - Commitment to take care of property for the next 3 years

## Employment

- Staff Transitions
- Kayla Solomon from PCA to Teacher Assistant
  - \$17/ hour under 30 hrs per week
  - Tom Hockensmith motioned
  - Elaina King second the motion
  - All those present in favor
- Mallory Mills from PCA to Teacher Assistant
  - \$17/ hour under 30 hours per week
  - Rose Thornberry motioned
  - Tom Hockensmith second motion
  - All those present in favor
- Lauren Wirant Long Term Substitute
  - \$150/day Maternity Sub Long Term
  - Elaina King motioned
  - Traci Elligson second the motion
  - All those present in favor
- Douglas Zook from Behavior Intervention to Special Education Teacher Position
  - \$44,500 Full Time
  - Rose Thornbury motioned
  - Traci Elligson Second the motion
  - All those present in favor
- Rebecca Fisak Teacher Assistant
  - \$17/hour under 30 hrs. Per week
  - Tom Hockensmith motioned
  - Greg Colosimo seconded the motion
  - All those present in favor of the motion
- Melissa Ring Teacher Assistant
  - \$17/hour under 30 hrs. Per week
  - Rose Thornberry motioned
  - Traci Elligson second the motion
  - All those present in favor of the motion
- Laci Smith as PCA
  - \$16/ hour under 30 hours per week
  - Tom Hockensmith motioned
  - Elaina King seconded the motion
  - All those present in favor of the motion

## School Updates presented by Nicole Wilt, Executive Assistant to CEO

- Back to School Night was a success
- Pictures outdoors with trees backdrop and new fencing

## Consent Agenda

- Approval of Consent Agenda
  - Previous financials
  - Meeting Minutes
  - Contract / Agreements Approvals, LIU, students in need of therapy
- Traci Elligson Motioned to Approve
  - Elaina King Second the motion
  - All those present in favor of the motion

## Chair Report

- Board Self Assessment Surveys
- Training for Board Members
  - Trauma Informed Trainings -2 trainings to complete by board members
- Board Member Elections Voting
- Fiscal Year Calendar for upcoming year

## Finance Committee-Elaina King and Jessie Bean (Charter Choices Business Partner)

- Total Current Assets are at 1.9 million as of June 30th
- Total Liabilities at \$505,000 with construction loans with Members 1st Bank reflected as a long term liability \$3.7 million
- School currently has 157 days of cash on hand
- Budget vs Actuals after 12 months of the 2023/2024 budget which ended on 6/30/24 district revenues were at 4.2 million which are below budget by \$154,000
- School also received a \$275,000 of an anticipated \$342,000 in state and federal funding for the 23/24 school year
- Expenses of \$4.4 million are under budget by \$174,000 at year end
- Surplus as of 6/30/24 is \$131,000; Fund balance is \$1.9 million
- Budget update school awarded Grants
  - \$31,655 to use for ESL LIU services
  - Gettysburg Area School District Transportation for 2 students 67,000
  - Charter Choice noticed 363 form was not completed by GASD
    - Invoice owed to our school was \$198,000
    - Charter Choice will be invoicing

### Governance Committee

- Jeffrey Sours offered seat on the board
  - Rose Thornberry motioned to approve
  - Tom Hockensmith seconded the motion
  - All those present in favor to the motion

### New Business for the Good of the Order

- Board Positions
  - Tom Hockensmith stepped down as Board Chair
  - Rose Thornbury motioned to approve Elaina King as Board Chair
  - Elaina King accepted
  - Tom Hockensmith motioned to approve
  - Rose Thornberry seconded the motion
  - All those present in favor of the motion
  
- Tom Hockensmith Motioned Rose Thornbury for Vice Chair
  - Traci Elligson motioned to approve
  - Elaina King motioned to second
  - All those present in favor of the motion
- Rose Thornbury Motioned for Amy Brown to be Treasurer
  - Elaina King seconded the motion
  - All those present in favor of the motion
- Tom Hockensmith motioned for Greg Colosimo to be Secretary
  - Rose Thronbury seconded the motion
  - All those present in favor of the motion
  
- Finance Committee
  - Amy Brown
  - Rose Thornbury
  - Jeff Sours
- Audit Committee-separate from Finance in bi laws
  - Amy Brown, Treasurer
- Governance Committee
  - Rose Thornbury
  - Traci Elligson
  - Amy Brown
- Personnel Committee
  - Elaina King, Chair
  - Tom Hockensmith
  - Greg Colosimo
- Meeting third Thursday of each month
  - Executive Session begins at 6PM
  - Public Session begins at 6:30PM

- 2024/2025 Board Meeting Calendar
  - Sept 26, 2024
  - **Oct 24, 2024**
  - Nov 21, 2024
  - Dec 19, 2024
    - Via zoom
  - Jan 23, 2025
  - Feb 27, 2025
  - Mar 27, 2024
  - Apr 24, 2025
  - May 22, 2025
  - Jun 26, 2025
    - Via zoom
  - Jul 24, 2025
    - Via zoom
  - Aug 28,2025
  
- 2024/2025 Finance Committee Meetings
  - Wednesdays one week prior to board meeting 3:30
  - Sept 18, 2024
  - Oct 16, 2024
  - Nov 13, 2024
  - Dec 11, 2024
  - Jan 15, 2025
  - Feb 19, 2025
  - Mar 19, 2025
  - Apr 16, 2025
  - May 14, 2025
  - Jun 18, 2025
  - July 16, 2025
  - Aug 20, 2025
  
- Governance As Needed
  - Will be advertised prior to meeting

**Public Comment**

None

Adjourned 7:12PM

**AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**  
**888 Coleman Road, Gettysburg**  
**Thursday, 26 September 2024**

- 6:00 pm      **Executive Session**
- 6:30 pm      **Call to Order the [26sep2024] Meeting**  
**Introduction of Members and Guests;**  
**Public Comment on Agenda Items;**  
**Old Business**
- 6:40 pm      **Administrator’s Report – Faye Pleso**  
*Enrollment update*  
*New Hire Approval: 2 positions \*Board Vote*
  - Danielle Ott PCA      Action
  - TBD PCA*Approved for another PCCD grant*  
*Site development update*  
*Request to renew Charter*  
*25/26 anticipated projects (additional parking and restroom redesign)*  
*Time and Effort policy*  
*Health and Safety Plan, final update*  
*Visit to Governor’s Residence*  
*School Updates: Nicole Wilt*
- 6:55 pm      **Approval of Consent Agenda**      Action
- 7:00 pm      **Chair’s Report – Elena King**  
*Housekeeping Report (surveys, trainings, calendar)*
- 7:05 pm      **Finance Committee – Amy Brown**  
*Update on Finance Committee Meeting*
- 7:20 pm      **Governance Committee – Rose Thronberry**  
*New Board Member- Swear In*
- 7:30 pm      • Jeff Sours
- 7:45 pm      **New Business; For the good of the order**
- 8:00 pm      **Public Comment**  
  
**Adjourn**

**CONSENT AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**

Thursday, 26 September 2024

1. Approval of Financials
  - Motion to approve the 14 August 2024 financial statement, as submitted.
2. Approval of Minutes
  - Motion to approve the 24 August 2024 meeting minutes, as submitted.
  - Motion to approve the 18 September 2024 Financial Committee meeting minutes.
3. Approval of Contracts and Agreements
  - Boyo Transportation Contract
  - Chester County Intermediate Unit (CCIU) agreement
  - Doceo lease and agreement
  - Health and Safety Plan
  - Kirbtech contract
  - Lincoln Intermediate Unit (LIU) service agreement (additional speech supports if needed)
  - LIU Canva Workshop contract
  - LIU Contract canceled for comprehensive support
  - Updated personnel list

Gettysburg Montessori Charter School  
Board of trustees Meeting Min  
Thursday, September 26, 2024

**Board Members Present**

Elena King, Chair  
Rose Thornberry, Vice Chair  
Greg Colosimo, Secretary  
Traci Elligson, Member at large

**Others Present**

Faye Pleso, CEO and Principal  
Tammy Hogan, Assistant Principal  
Nicole Wilt, Executive Assistant

**Public**

Jeffrey Sours

**Call to Order**

Chairperson Elena King called the meeting to order at 6:51pm..

**Public Comment on Agenda Items**

None

**Old Business**

None

**Enrollment**

- 283 students currently

**Administrators Report presented by Dr. Faye Pleso, CEO and Principal**

- Approved for another PCCD grant: School Mental Health
- 70k total. \$68500= Behavior Consultant \$1500=Behavioral health assessment
- Attended the Governors residence for Breakfast program recognition. Shared positive experiences of event

***Site Development Project Update***

- Playground improvement still actively in progress
- Finalizing plans for new shed
- Initializing the design of the outdoor learning space
- Preliminary discussion of expanding parking lot and office space for 25/26 plan
- Modernize bathrooms/ needed remodel discussed for 25/26 plan
- Writing physical safety grant to include select interior and exterior doors on campus

**Employment**

- Staff Transitions
- Danielle Ott as PCA
  - \$16/ hour under 30 hours per week
  - [Rose Thornberry Motioned](#)
  - Traci Elligson seconded the motion
  - All those present in favor of the motion

**School Updates presented by Nicole Wilt, Executive Assistant to CEO**

- Book Fair September 30 - October 4
- Spirit week October 28-31
- Gettysburg Parade October 22
  - Chesapeake Bay Foundation
    - November 1 & 2 Friday and Saturday
    - November 1<sup>st</sup> students/staff
    - November 2<sup>nd</sup> Parents/ family invited
    - Plant a total of 600 trees

**Consent Agenda**

- Approval of Consent Agenda
  - Previous financials
  - Meeting Minutes
  - Contract / Agreements Approvals,
- Rose Thornberry Motioned to Approve
  - Traci Elligson Second the motion
  - All those present in favor of the motion

**Chair Report**

None reported

**Finance Committee** - Amy Brown, Rose Thornberry Jessie Bean (Charter Choices Business Partner)

- Total Current "fun balance" at 1.9 million as of July 2024
- Total current cash balance 1.6 million, 300K Capital Projects)
- \$97,000 accounts payable
- Funding is good
- Awaiting final calculations via form 363 from Gettysburg School District. All appropriate forms submitted within designated timeframe from GMCS-> GSD
- Audit underway using Herbein
- Overall Metrics look good

**Governance Committee**

- Jeffrey Sours sworn in to the board

**New Business for the Good of the Order**

- None Listed

**Public Comment**

Jesse Bean from Charter Choices informed attendees of state conference planned for 7-9<sup>th</sup> of October.

**Adjourned – Meeting recessed @ 7:21 PM**

**AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**  
**888 Coleman Road, Gettysburg**  
**Thursday, 24 October 2024**

6:00 pm **Executive Session**

6:30 pm **Call to Order the [Oct 24, 24] Meeting**  
**Introduction of Members and Guests;**  
**Public Comment on Agenda Items;**  
**Old Business**

6:40 pm **Administrator's Report – Faye Pleso**  
**Enrollment- 281**

<b>October</b>	
	<b>Enrollment Number</b>
<b>K</b>	<b>46</b>
<b>1</b>	<b>51</b>
<b>2</b>	<b>34</b>
<b>3</b>	<b>46</b>
<b>4</b>	<b>37</b>
<b>5</b>	<b>33</b>
<b>6</b>	<b>34</b>
<b>Total</b>	<b>281</b>

*PCA Hire: Board Approval*  
*Charter Renewal Process*  
*Site Development Update*  
***School Updates: Nicole Wilt***

Action

6:55 pm **Approval of Consent Agenda**

7:00 pm **Chair's Report – Elena King**  
*GMCS Amended and Restated Bylaws*

Action

7:05 pm **Finance Committee – Amy Brown**  
*Update on Finance Committee Meeting*

7:20 pm **Governance Committee – Rose Thronberry**

7:30 pm **New Business; For the good of the order**

7:45 pm **Public Comment**

8:00 pm **Adjourn**

**CONSENT AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**

Thursday, 24 October 2024

1. Approval of Financials

- Motion to approve the 30 September 2024 financial statement, as submitted.

2. Approval of Minutes

- Motion to approve the 26 September 2024 meeting minutes, as submitted.
- Motion to approve the 16 October 2024 Financial Committee meeting minutes.

3. Approval of Contracts and Agreements

- LIU AI Workshop agreement
- LIU Curriculum Support contract
- Soliant Addendum
- Time and Effort Reporting policy

Gettysburg Montessori Charter School  
Board of Trustees Meeting Min  
Thursday, October 24, 2024

**Board Members Present**

Rose Thornberry, Vice Chair  
Greg Colosimo, Secretary  
Traci Elligson, Member at large  
Tom Hockensmith, Member at large  
Amy Brown, Treasurer  
Jeffery Sours, Member at large

**Others Present**

Faye Pleso, CEO and Principal  
Tammy Hogan, Assistant Principal  
Nicole Wilt, Executive Assistant

**Public**

None

**Call to Order**

Vice President Rose Thornberry called the meeting to order at 6:56 pm..

**Public Comment on Agenda Items**

None

**Old Business**

None

**Enrollment**

- 281 students currently

**Administrators Report presented by Dr. Faye Pleso, CEO and Principal**

- Charter renewal process discussed  
No anticipated concerns presented. Discussed the various priorities the renewal panel will assess/ inspect, including documents  
Gettysburg SD Renewal panel to arrive and initiate renewal process on December 17 2024

***Site Development Project Update***

- Playground nearly complete. Awaiting final completion of slide and “spinners”
- Shed installation in progress, target date of completion TBD
- Fence Completed 10/24/24; awaiting cooperative “punch list” between GMCS and Contractor

**Employment**

- Staff Transitions
- Emily Lopez as PCA
  - \$16/ hour under 30 hours per week
  - Tom Hockensmith Motioned
  - Traci Elligson seconded the motion
  - All those present in favor of the motion

### School Updates presented by Nicole Wilt, Executive Assistant to CEO

- Book Fair - 8k in sales/ \$1893 in profit to the school
- Spirit wear store, \$2500 in sales. Potentially another in spring/ on site sales during field day
- Pictures completed. Awaiting final sales
- Coffee fundraiser ends week of 10/28/24
- Beef Jerky fundraiser – November
- Believe Kids catalogue Fundraiser– November/ December
- Skate Night- November 26 at Magic Elm
- Agricultural lab slated for 11/18/24
- Word kindness-11/13/24
- Veterans day – 11/13/24– Letters being sent to area veterans by students
- Gettysburg Parade was held October 22- school placed 3<sup>rd</sup>
- Nursing home drive in November Newsletter, be on the lookout
- Holiday Concert to be held at Gettysburg Area Middle School
- Holiday Shop will have a "team" this year and each person has a role
  - Chesapeake Bay Foundation
    - November 1 & 2 Friday and Saturday
    - November 1<sup>st</sup> students/staff
    - November 2<sup>nd</sup> Parents/ family invited
    - Plant a total of 600 trees each day

### Consent Agenda

- Approval of Consent Agenda
  - Previous financials
  - Meeting Minutes
  - Contract / Agreements Approvals,
- Tom Hockensmith Motioned to Approve
  - Traci Elligson Second the motion
  - All those present in favor of the motion

### Chair Report

Updated bylaws as required. Points of interest include but not limited to the following:  
2.1 Composition  
6.1 Membership  
7.4 Audit committee – including an update prohibiting treasurer from being on Audit Committee

### Finance Committee - Amy Brown, Rose Thornberry

- Total Current "fun balance" at 1.7 million
- 268K in liabilities
- Debt ratio – 51.9 %
- ***Priority*** - form 363 from Gettysburg School District. All appropriate forms submitted within designated timeframe

from GMCS-> GSD. **\*\*Continued follow up required on this matter to ensure appropriate resources are allocated**

**Governance Committee\*\***

- None

**New Business for the Good of the Order**

- None

**Public Comment**

- None

**Adjourned – Meeting recessed @ 7:49 PM by Rose Thornberry**

**AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**  
**888 Coleman Road, Gettysburg**  
**Thursday, 21 November 2024**

6:00 pm **Executive Session**

6:30 pm **Call to Order the [Nov 21, 2024] Meeting**  
**Introduction of Members and Guests;**  
**Public Comment on Agenda Items;**  
**Old Business**

6:40 pm **Administrator’s Report – Faye Pleso**  
 Enrollment- August 287, September 286, October 281  
 October

	Enrollment Number
K	45
1	50
2	34
3	47
4	36
5	33
6	34
<b>Total</b>	<b>279</b>

***Exit Survey Updates***  
***Promote Kelsey Rudy from PCA to Teacher Assistant: Board Approval***  
***PCA Hire TBD: Board Approval***  
***Long-Term Sub Keri Weikert: Board Approval***  
***Long-Term Sub-TBD: Board Approval***  
***Site Development Update***  
***Future Ready PA Index***  
***School Updates: Nicole Wilt***

Action

6:55 pm **Approval of Consent Agenda**

7:00 pm **Chair’s Report – Elena King**  
*GMCS Amended and Restated Bylaws- Board Approval*

Action

7:05 pm **Finance Committee – Amy Brown**  
*Update on Finance Committee Meeting*

7:20 pm **Governance Committee – Rose Thronberry**

7:30 pm **New Business; For the good of the order**

7:45 pm **Public Comment**

8:00 pm **Adjourn**

**CONSENT AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**

Thursday, 21 November 2024

1. Approval of Financials
  - Motion to approve the 31 October 2024 financial statement, as submitted.
2. Approval of Minutes
  - Motion to approve the 24 October 2024 meeting minutes, as submitted.
  - Motion to approve the 13 November 2024 Financial Committee meeting minutes.
3. Approval of GMCS Amended and Restated Bylaws 16 September 2024.
4. Approval of Agreement
  - Use of Facilities agreement
5. Approval of Grant Request
  - Star Grant

Gettysburg Montessori Charter School  
Board of Trustees Meeting Minutes  
Thursday, November 21, 2024

**Board Members Present**

Elena King, President  
Rose Thornberry, Vice Chair  
Greg Colosimo, Secretary  
Traci Elligson, Member at large  
Tom Hockensmith, Member at large  
Amy Brown, Treasurer  
Jeffery Sours, Member at large

**Others Present**

Faye Pleso, CEO and Principal  
Tammy Hogan, Assistant Principal  
Nicole Wilt, Executive Assistant

**Public**

None

**Call to Order**

President Elaina King called the meeting to order at 7:00 pm

**Public Comment on Agenda Items**

None

**Old Business**

None

**Enrollment**

- 279 students currently

**Administrators Report presented by Dr. Faye Pleso, CEO and Principal**

- Exit surveys discussed: results include but not limited to:  
Pros: the school is small, close to home, GMCS doing more than home district, stayed open during Covid
- Cons: fewer subs, high student/teacher ratio
- Gettysburg SD Renewal panel to arrive and initiate renewal process on December 17 2024

***\*Future Ready Index scoring discussed and reviewed\****

***Presented by Dr. Hogan***

Board reviewed and discussed current trends  
Board discussed different variables that affect scoring  
Generally, trends are moving in favorable direction  
Continue to monitor, and use as a reference base as needed

***Site Development Project Update***

- Playground completed.
- Fence Completed
- 11/25/24 – Parking lot milled
- 12/2/24- Repave lot
- Landscaping done
- Meeting slated for Monday 11/25/24 for pavilion
- Schedule meeting with architect in January for upcoming plans

## Employment

- Staff Transitions
- **Kelsey Rudy** PCA to Teachers Assistant
  - \$17/ hour under 30 hours per week retroactive to 11/7/24
  - Tom Hockensmith Motioned
  - Traci Elligson seconded the motion
  - All those present in favor of the motion
  - **Kerri Weikert** – Long term sub
  - 25/ hour under 30 hours a week retroactive to 11/7/24
  - Rose Thornberry motioned
  - Gregory Colosimo seconded the motion
  - All those present in favor of the motion

### **Clinton Bittle**- Long term Sub

- 25/ hour under 30 hours a week effective 11/22/24
- Rose Thornberry motioned
- Traci Elligson seconded the motion
- All those present in favor of the motion

## School Updates presented by Nicole Wilt, Executive Assistant to CEO

- Coffee fundraiser profit \$671.00
- Picture fundraiser profit \$3,300
- Stoney Point fundraiser – In progress
- Believe Kids catalogue Fundraiser– In progress
- Skate Night- November 26 at Magic Elm
- Holiday Shoppe starts 12/11/2024-12/19/2024
- Veterans day – Received 2 letters from area veterans
- Next spirit week in December

## Consent Agenda

- Approval of Consent Agenda
  - Previous financials
  - Meeting Minutes
  - Contract / Agreements Approvals,
- Tom Hockensmith Motioned to Approve
  - Amy Brown Second the motion
  - All those present in favor of the motion

## Chair Report

- Updated bylaws approved

- President Elaina King Motioned to Approve
- Member at Large Jeffery Sours Second the motion

**Finance Committee** - Amy Brown, Rose Thornberry, Jeffery Sours

- Fund Balance (\$1.8M, 51.2% of Revenues) and Debt Ratio (51.2%) exceeding benchmarks.
- 303K in liabilities
- Debt ratio – 51.9 %
- Fencing grant pending
- 15K social worker grant pending (likely)
- Form 363 from Gettysburg School District. All appropriate forms submitted within designated timeframe from GMCS-> GSD. Continued follow up required on this matter to ensure appropriate resources are allocated, as we have still not received resolution to this matter at date of this meeting

**Governance Committee\*\***

- None

**New Business for the Good of the Order**

- Vice Chair Rose Thornberry presented the option to form an exploratory committee to gain information on the best ways to retain a School Resource Officer for the future. All interested parties to notify Vice Chair Rose Thornberry if interested

**Public Comment**

- None

**Adjourned – Meeting recessed @ 8:34 PM by Elena King**

**AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**  
**888 Coleman Road, Gettysburg**  
**Thursday, 19 December 2024**

6:00 pm Executive Session

7:00 pm Call to Order the [Dec 19, 2024] Meeting  
Introduction of Members and Guests;  
Public Comment on Agenda Items;  
Old Business

7:05 pm Administrator's Report – Faye Pleso  
 Enrollment: August 287, September 286, October 281, November 279,  
**December**

	Enrollment Number
K	44
1	50
2	34
3	46
4	36
5	33
6	33
<b>Total</b>	<b>276</b>

Action

*Air Monitoring Station Partnership Opportunity Robert J. Valent Jr., Environmental  
 Group Manager Department of Environmental Protection Charter Renewal Visit  
 Site Development Update  
 Digsau Planning Meeting  
 Approved for PCCD Grant 45151 \$70k  
 School Updates: Nicole Wilt*

7:40 pm Approval of Consent Agenda

7:45 pm Chair's Report – Elena King

7:55 pm Finance Committee – Amy Brown  
*Update on Finance Committee Meeting*

8:10 pm Governance Committee – Rose Thronberry

8:20 pm New Business; For the good of the order

8:30 pm Public Comment

8:40 pm Adjourn

**CONSENT AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**

Thursday, 19 December 2024

1. Approval of Financials
  - Motion to approve the 30 November 2024 financial statement, as submitted.
2. Approval of Minutes
  - Motion to approve the 21 November 2024 meeting minutes, as submitted.
  - Motion to approve the 11 December 2024 Financial Committee meeting minutes.
3. Approval of Agreement
  - Vector Solutions

Gettysburg Montessori Charter School  
Board of Trustees Meeting Minutes  
Thursday, December 19, 2024

**Board Members Present**

Rose Thornberry, Vice Chair  
Greg Colosimo, Secretary  
Amy Brown, Treasurer  
Jeffery Sours, Member at large

**Others Present**

Faye Pleso, CEO and Principal  
Tammy Hogan, Assistant Principal  
Nicole Wilt, Executive Assistant

**Public**

None

**Call to Order**

Vice President Rose Thornberry called the meeting to order at 6:31 PM .

**Public Comment on Agenda Items**

None

**Old Business**

Mention of potential formidable committee for school security/ resource officer to be revisited again in January executive session

**Enrollment**

- 276 students currently

**Administrators Report presented by Dr. Faye Pleso, CEO and Principal**

- Charter renewal process completed. Will take 3 months to complete

***Site Development Project Update***

- Waiting on permits to complete shed
- Pavillion to be updated
- Bathrooms slated to be updated
- Updating office space in future
- Hear back after January for development updates/progress/timelines
- PA Environmental Protection Agency c/o Robert Valent proposed install of air pollution shed on grounds. Will not cost school money. School will earn 3k per year from facilitation
- Additional devices in region, based upon population increases
- School would be required to find space for shed
- Discuss further as appropriate
- Awarded 70K PCC Grant for physical Security
- To replace/ add the following: old interior doors, original exterior doors, additional cameras, security assessment

**Employment**

- Staff Transitions
- N/A

**School Updates presented by Nicole Wilt, Executive Assistant to CEO**

- Stoney Point fundraiser = \$546.30 profit to school
- Holiday Shop – awaiting figures in January
- Catalog fundraiser – awaiting figures in January
- Spirit week in end of January
- Multiple school events/ fundraisers etc. in Feb

**Consent Agenda**

- Approval of Consent Agenda
  - Previous financials
  - Meeting Minutes
  - Contract / Agreements Approvals,
- Amy Brown Motioned to Approve
  - Rose Thornberry second the motion
  - All those present in favor of the motion

**Chair Report**

N/A

**Finance Committee - Amy Brown, Rose Thornberry**

- Total Current “fund balance” at 1.85 million
- 350K in renewables
- 2.5 million in equity
- 1.4 million cash
- **150k unipay request to state via GSD submitted for reimbursement**
- *Additional info can be reviewed within !2/19/2024 Finance report*

**Governance Committee\*\***

- None

**New Business for the Good of the Order**

- None

**Public Comment**

- None

**Adjourned – Meeting recessed @ 6:51 PM by Rose Thornberry**

**AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**  
**888 Coleman Road, Gettysburg**  
**Thursday, 23 January 2025**

6:00 pm **Executive Session**

6:30 pm **Call to Order the [Jan 23, 2024] Meeting**  
**Introduction of Members and Guests;**  
**Public Comment on Agenda Items;**  
**Old Business**

6:40 pm **Administrator’s Report – Faye Pleso**  
 Enrollment: August 287, September 286, October 281,  
 November 279, December 276

**January**

	Enrollment Number
K	44
1	50
2	35
3	44
4	36
5	33
6	33
<b>Total</b>	<b>275</b>

*LTS:* TBA (Board Vote)

Action

*PCA:* TBA (Board Vote)

*Intern Counselor:* Pay hourly rate (Board Vote)

*Air Monitoring Station Partnership Opportunity:* Robert J. Valent Jr., Environmental Group Manager Department of Environmental Protection

*School Food Authority Audit Review:* Stacy Fazenbaker

*Technology Plan:* Hilary Dufendach

*School Updates:* Nicole Wilt

6:55 pm **Approval of Consent Agenda**

7:00 pm **Chair’s Report – Elena King**

7:05 pm **Finance Committee – Amy Brown**  
*Update on Finance Committee Meeting*

7:20 pm **Governance Committee – Rose Thronberry**

7:30 pm **New Business; For the good of the order**

7:45 pm **Public Comment**

8:00 pm **Adjourn**

**CONSENT AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**

Thursday, 23 January 2025

1. Approval of Financials
  - Motion to approve the 31 December 2024 financial statement, as submitted.
2. Approval of Minutes
  - Motion to approve the 19 December 2024 meeting minutes, as submitted.
  - Motion to approve the 15 January 2025 Financial Committee meeting minutes.
3. Approval of Contracts and Agreements
  - Digital and non-Digital resources
  - MedX contract
  - GMCS Tonality Music Independent Consultant Agreement

Gettysburg Montessori Charter School  
Board of Trustees Meeting Minutes  
Thursday, January 23, 2024

**Board Members Present**

Elena King, President  
Rose Thornberry, Vice Chair  
Greg Colosimo, Secretary  
Amy Brown, Treasurer  
Jeffery Sours, Member at Large  
Tom Hockensmith, Member at Large  
Traci Elligson, Member at Large

**Others Present**

Faye Pleso, CEO and Principal  
Tammy Hogan, Assistant Principal  
Nicole Wilt, Executive Assistant  
Stacy Fazenbaker, Food Service Director

**Public**

Jay Appleton, Project Facilitator  
Robert Valent, PA Dept. of Environmental Protection

**Call to Order**

President Elena King called the meeting to order at 6:42 PM .

**Public Comment on Agenda Items**

None

**Old Business**

NA

**Enrollment**

- 269 students currently

**Administrators Report presented by Dr. Faye Pleso, CEO and Principal**

**Robert Valent, PA EPA presentation of "Air**

**Monitoring Station Partnership" on grounds of GMCS:**

Ozone censor/ 25 censor needed for this location.  
Discussed various pollutants and need to monitor  
Can monitor status of air quality at PA DEP  
website/ EPA Air now website  
Approx size of station will be 8x6x12.  
No cost to owner of property (GMCS)  
Must sign a lease  
Must agree on designated space/ location suitable  
for station  
Can use station as a Learning Center for students/  
staff of GMCS

**Questions can be forwarded to [rvalent@pa.gov](mailto:rvalent@pa.gov)**

**Site Development Project Update**

**2024 recap/ current**

- Fencing done
- Paving- 2 lots done
- Damaged lot repaved/re striped
- Playgrounds completed
- Safety Bridge for playground proposed

- 2 basketball hoops to be installed
- Storage shed – pre fab shed – will send for permit
- Outdoor classroom pavilions in planning stages
- 20k damage to parking lot will be deducted, GMCS will not pay this
- **Food Service update – presented by Stacy Fazenbaker**

School Food Authority audit results

**5 corrective actions (including on site correction(s))**

- **Health Inspection posted in multipurpose room**
- **Food staff must review safety plan**
- **Fridge/ freezer dated/ temp logs**
- **2 Milk options for each meal**
- **Calendar format for breakfast**

**Employment**

Staff Transitions

- **Sally Abma, Long Term Substitute**
- 25/ hour
- Elena King motioned
- Greg Colosimo seconded the motion
- All those present in favor of the motion
  
- **Lilly Forsyth, interim Counselor**
- 20/ hour stipend pay under 20 hours a week
- Tom Hockensmith motioned
- Amy Brown seconded the motion
- All those present in favor of the motion

**School Updates presented by Nicole Wilt, Executive Assistant to CEO**

- Stoney Point fundraiser = \$546 profit to school
- Holiday Shop – total loss of \$1,061- strategic planning for next year
- Catalog fundraiser – \$3,645 profit
- School choice week, week of 1/27/25
- February Hershey Park ticket incentive

- Getrude Hawk upcoming end of Feb/ early March
- Read across America in March
- Open House – February has 42 families registered; March has 6 families registered

#### Consent Agenda

- Approval of Consent Agenda
  - Previous financials
  - Meeting Minutes
  - Contract / Agreements Approvals,
- Motioned to Approve **postponed** until February 2025 meeting

#### Chair Report

N/A

#### Finance Committee - Amy Brown, Rose Thornberry

- Total Current “fund balance” at 1.88 million
- Total Current Liabilities at December 31st are \$326k,
- **GMCS Received money from GASD that was owed**
- **(Form 363)**
- GMCS is in a “financially healthy operating condition”
- Additional info can be reviewed within 01/23/2025 Finance report

#### Governance Committee\*\*

- None

#### New Business for the Good of the Order

- Board Secretary Gregory Colosimo presented/ discussed the hiring of a school security officer, in accordance with DOE regulations and Pennsylvania security requirements. Gregory Colosimo presented articles that confirmed various school security and behavioral health grants that have been available. Gregory Colosimo also presented the board a “cheat Sheet” which provides insight to basic hiring/ staffing/ compliance of security staff within schools. President Elana King recommended obtaining information from appropriate companies (initially G-force/ INA security companies, and reaching out to others as needed/ necessary/ appropriate). Will follow up in February and/or march with information received. Board members Traci Elligson and Jeffery Sours agreed to provide assistance to this matter.

#### Public Comment

- None

**Adjourned – Meeting recessed @ 8:05 PM by Elena King**



**AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**  
**888 Coleman Road, Gettysburg**  
**Thursday, 27 February 2025**

6:00 pm **Executive Session**

6:30 pm **Call to Order the [Feb 27, 2025] Meeting**  
**Introduction of Members and Guests;**  
**Public Comment on Agenda Items;**  
**Old Business**

6:40 pm **Administrator's Report – Faye Pleso**  
 Enrollment: August 287, September 286, October 281, November 279, December 276,  
 January 269

**February**

	Enrollment Number
K	44
1	48
2	34
3	43
4	35
5	31
6	32
<b>Total</b>	<b>267</b>

*Technology Plan: Hilary Dufendach*  
*Air Monitoring Station Partnership Opportunity: (Board Vote)*  
*Teacher Assistant Hire Delayney Massey: (Board Vote)*  
*PCA Hire Jeanne Davis: (Board Vote)*  
*As Needed Substitute Nurse Melissa Mitchell: (Board Vote)*  
*Arrival and Dismissal Time Change to Consider*  
*School Updates: Nicole Wilt*

Action

6:55 pm **Approval of Consent Agenda**

7:00 pm **Chair's Report – Elena King**

7:05 pm **Finance Committee – Amy Brown**  
*Update on Finance Committee Meeting*

7:20 pm **Governance Committee – Rose Thronberry**

7:30 pm **New Business; For the good of the order**  
*Greg to speak about information gathered on School Security*

7:45 pm

**Public Comment**

8:00 pm

**Adjourn**

**CONSENT AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**

Thursday, 27 February 2025

1. Approval of Financials

- Motion to approve the 31 January 2025 financial statement, as submitted.

2. Approval of Minutes

- Motion to approve the 23 January 2025 meeting minutes, as submitted.
- Motion to approve the 19 December 2024 updated meeting minutes, as submitted.
- Motion to approve the 19 February 2025 Financial Committee meeting minutes.

3. Approval of Contracts and Agreements

- Adams County Arts Council Grant Agreement
- Kegerreis Advertising
- Celebrate Gettysburg
- Lilly Forsyth Independent Contractor and Affiliation Agreement with Shippensburg Univ.
- 25/26 School Calendar

**CONSENT AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**

Thursday, 27 February 2025

1. Approval of Financials

- Motion to approve the 31 January 2025 financial statement, as submitted.

2. Approval of Minutes

- Motion to approve the 23 January 2025 meeting minutes, as submitted.
- Motion to approve the 19 December 2024 updated meeting minutes, as submitted.
- Motion to approve the 19 February 2025 Financial Committee meeting minutes.

3. Approval of Contracts and Agreements

- Adams County Arts Council Grant Agreement
- Kegerreis Advertising
- Celebrate Gettysburg
- Lilly Forsyth Independent Contractor and Affiliation Agreement with Shippensburg Univ.
- 25/26 School Calendar

Gettysburg Montessori Charter School  
Board of Trustees Meeting Minutes  
Thursday, February 27 2025

**Board Members Present**

Rose Thornberry, Vice Chair  
Greg Colosimo, Secretary  
Amy Brown, Treasurer  
Jeffery Sours, Member at large  
Elena King, President  
Traci Elligson, Member at Large  
Tom Hockenberry, Member at Large

**Others Present**

Leigh Gugliette, Transportation Coordinator  
Tammy Hogan, Assistant Principal  
Nicole Wilt, Executive Assistant  
Kathy Nagle, Solicitor

**Public**

None

**Call to Order**

President Elena King called the meeting to order at 7:25 PM.

**Public Comment on Agenda Items**

None

**Old Business**

Board reviewed Charter Renewal feedback from GSD. Discussed certification standards on 2 teachers. Both teachers have a certification, but due to their subject and/or grades taught, they would require a second certification. Be advised, GMCS is in compliance with Charter School regulations, with less than 25 percent of teaching staff without proper teaching certificates.

Board discussed strategies to motivate and help facilitate completion of credentials/ training of teachers. Brief discussion included the potential financial aid/ DOE scholarships towards Montessori training/ credentials, etc. Board also reviewed current training expectations for teachers and teachers assistants. Training includes 350 hour Montessori training for teachers, as well as in house Montessori training for new hires. Board reviewed 180 hour Montessori training for Teachers Assistants.

Further conversation detailed the professional development days offered to Teachers, which include 2 days a year for full time and 1 day a year for part time. These days can be used for teachers expand on their development where they feel it's necessary.

Board discussed enhanced PD hours tracking via Nicole/Teaching staff.

**Administrators Report presented by Dr. Tammy Hogan, Assistant Principal**

**Enrollment**

- 267 students currently
  - Technology Plan via Hilary Dufendach – Tabled @ this time
  - Air monitoring station partnership- No vote at this time. Will request official proposal.

***Site Development Project Update***

***NO CHANGES AT THIS TIME- PLEASE SEE JANUARY 2025 BOARD MEETING MINUTES FOR REFERENCE***

**Employment**

- Staff Transitions
- **Delayney Massey – Teachers Assistant – Tabled Vote**
- **Melissa Mitchell – As needed Substitute Nurse – Tabled Vote**
- **Jeanne Davis, PCA**
- **16/ hour under 30 hours a week pending clearances**
- Elena King Motioned
- Tom Hockenberry Seconded
- Rose Thornberry, Gregory Colosimo, Amy Brown, Traci Elligson, Jeffery Sours in favor of motion

Board discussed a proposal to alter the starting and ending times at GMCS per Dr. Hogan. 2025-2026 school calendar was distributed accordingly.

*At this time, there will be no change to the start or end time of the school day at GMCS*

**School Updates presented by Nicole Wilt, Executive Assistant to CEO**

- Open house status- 50 families came. 36 families already signed up. Preparing for lottery on 4/7/25
- Reenrollment until 4/7/25
- **March/ upcoming activities:**
- Career day
- Science Fair
- Ag week
- Read across America
- Gertrude Hawk Fundraiser
- Hersey Park Fundraiser
- Book Blast
- Talent show auditions
- Yearbook sales start 4/25/25

GMCS Spotlight via announcements implemented as a morale/ community booster

### **Consent Agenda**

- Approval of Consent Agenda
  - Previous financials
  - Meeting Minutes
  - Contract / Agreements Approvals,
- Elena King Motioned to Approve
  - Tracie Elligson second the motion
- Rose Thornberry, Gregory Colosimo, Amy Brown, Tom Hockenberry, Jeffery Sours in favor of motion

### **Chair Report**

N/A

### **Finance Committee** - Amy Brown, Rose Thornberry

- Financial Status is looking good
- Jesse to be present in person during March 2025 meeting
- Discuss 2<sup>nd</sup> strategic budget
- Total assets 1.96 million
- Total liabilities 386k
- *Additional info can be reviewed within 02/27/2025 Finance report*

### **Governance Committee\*\***

- None

### **New Business for the Good of the Order**

- Board Member Gregory Colosimo presented literature to meeting members in regards to possible security grants and critical information provided by 2 central PA security companies that provide school security services. These Companies are G-force Security and INA Security. Board member Gregory Colosimo presented benefits of contracting with an approved security vendor. Board member Amy Brown will contact Jesse (Finance) regarding budget. Board survey will be distributed soon with safety related questions enclosed. Gregory Colosimo will invite Gforce security to speak on 3/27/25 during board meeting. Nicole Wilt will address PSP regarding school MOU with Gettysburg Barracks.

### **Public Comment**

- None

**Adjourned – Meeting recessed @ 9:32PM by Elena King**

**CONSENT AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**

Thursday, 27 February 2025

1. Approval of Financials

- Motion to approve the 31 January 2025 financial statement, as submitted.

2. Approval of Minutes

- Motion to approve the 23 January 2025 meeting minutes, as submitted.
- Motion to approve the 19 December 2024 updated meeting minutes, as submitted.
- Motion to approve the 19 February 2025 Financial Committee meeting minutes.

3. Approval of Contracts and Agreements

- Adams County Arts Council Grant Agreement
- Kegerreis Advertising
- Celebrate Gettysburg
- Lilly Forsyth Independent Contractor and Affiliation Agreement with Shippensburg Univ.
- 25/26 School Calendar

**AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**  
**888 Coleman Road, Gettysburg**  
**Thursday, 27 March 2025**

6:00 pm **Executive Session**

6:30 pm **Call to Order the [Mar 27, 2025] Meeting**  
**Introduction of Members and Guests;**  
**Public Comment on Agenda Items;**  
**Old Business –**

6:35 pm **G-Force Security- Presentation on company and services they provide**

7:05 pm **Administrator’s Report – Faye Pleso**

Enrollment: August 287, September 286, October 281, November 279, December 276,  
 January 269, February 267

**March**

Enrollment Number	
K	45
1	46
2	33
3	43
4	35
5	29
6	31
<b>Total</b>	<b>262</b>

*Technology Plan: Hilary Dufendach*

*Homebound Approval: (Board Vote)*

*New Food Service Management Company: Stacy Fazenbaker (Board Vote)*

*Air Monitoring Station Partnership Opportunity: (Board Vote)*

*Teacher Assistant Hire Delayney Massey: (Board Vote)*

*PCA Hire Nicole Ortman: (Board Vote)*

*As Needed Substitute Nurse Melissa Mitchell: (Board Vote)*

*School and Facility Updates: Nicole Wilt*

Action

7:30 pm **Approval of Consent Agenda**

7:35 pm **Chair’s Report – Elena King**

No report, following up on status of official proposal for the Air monitoring station partnership.

7:40 pm **Finance Committee – Amy Brown**

*Update on Finance Committee Meeting*

7:50 pm **Governance Committee – Rose Thronberry**

7:55 pm **New Business; For the good of the order**

8:00 pm **Public Comment**

8:10 pm **Adjourn**

**CONSENT AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**

Thursday, 27 March 2025

1. Approval of Financials

- Motion to approve the 28 February 2025 financial statement, as submitted.

2. Approval of Minutes

- Motion to approve the 27 February 2025 meeting minutes, as submitted.
- Motion to approve the 19 March 2025 Financial Committee meeting minutes.

3. Approval of Contracts and Agreements

- Vertex
- VSG
- Connecting the Pieces
- Dept of Conservation and Natural Resources Agreement
- ECI contracts

Gettysburg Montessori Charter School  
Board of Trustees Meeting Minutes  
Thursday March 27, 2025

**Board Members Present**

Rose Thornberry, Vice Chair  
Greg Colosimo, Secretary  
Amy Brown, Treasurer  
Jeffery Sours, Member at large  
Elena King, President  
Traci Elligson, Member at Large

**Others Present**

Jesse Bean, GMCS Financial Representative  
Stacy Fazenbaker, GMCS Food Service Director

**Public**

Danielle Roberts, Parent  
Bob Gano, G-force Security Owner  
Steve Junkin G-Force School Security Director

**Call to Order**

President Elena King called the meeting to order at 6:52 PM.

**Public Comment on Agenda Items**

None

**Old Business**

**G- Force Security presentation – Bob Gano/ Steve Junkin**

Discussed state requirements/ state laws regarding Armed School Security Officers

Discussed Company guidance/ Company training for officers

Company carries insurance and workers compensation

Security substitutes available if primary officer is on leave

Discussed day to day routine of officer, daily tasks, and ability to work with school teachers and administration to serve the school wholly

Possible staff presentations from company regarding community trends/ influences, to include vaping, etc.

Possible student assemblies/ lesson from company

Possible parent teacher night involvement as guided

**Administrators Report presented by Dr. Faye Pleso, CEO and Principal**

**Enrollment**

- 260 students currently
- **Technology Plan prepared by Hilary Dufendach**  
Maintenance, upgrades, attention to and/or inspection of the following:

- Assessment 2 times per year/ tech resources
- EDR software
- Chromebooks
- Barracuda web security
- Computers updated twice per year
- Replace HDMI parts
- Remind staff to not use real passwords on device(s)
- Gather feedback from stakeholders

**Homebound instruction approval:**

**1 Student @ 1 hour per day, \$40 per hour for teacher**

*Vote to approve Homebound Instruction:*

Rose Thornberry Motioned to approve

Elena King Seconded

- Gregory Colosimo, Amy Brown, Traci Elligson, Jeffery Sours in favor of motion

**Food Service Update-** presented by Stacy Fazenbaker Food Service Director

3 Bids for food service contract

Ordo Food service company is leading vendor at this time.

Lunch price to decrease to 4 dollars per meal

Requires food to be ordered weekly

Food is more fresh and is sourced from Adams County PA

**Vote to move forward with Orda food service bid:**

Elena King Motioned to Approve

Greg Colosimo Seconded

Rose Thornberry, Amy Brown, Traci Elligson, Jeffery Sours in favor of motion

**Air Quality monitoring station partnership Project**

Board discussed advancing with **project** at this time

Elena King Motioned to Approve

Amy Brown Seconded

Rose Thornberry, Greg Colosimo Traci Elligson, Jeffery Sours in favor of motion

**Employment**

- Staff Transitions
- **Delayney Massey – Teachers Assistant**  
**\$20/ hour under 30 hours a week**  
Elena King Motioned to approve
- Greg Colosimo Seconded
- Rose Thornberry, Amy Brown, Traci Elligson, Jeffery Sours in favor of motion
- **Nicole Ortman- PCA**- new PCA position deferred to 25/26 school year
- 
- **Melissa Mitchell – As needed Substitute Nurse – \$35 per hour as needed**

- Elena King Motioned to approve
- Jeffery Sours seconded
- Rose Thornberry, Greg Colosimo, Amy Brown, Traci Elligson, in favor of motion

Board discussed a proposal to alter the starting and ending times at GMCS per Dr. Hogan. 2025- during February 2025 meeting  
At this time, there will be no change to the start or end time of the school day at GMCS per Dr. Pleso

**School Updates presented by Dr. Pleso**

- Book Blast – 797 books delivered up.
- Gertrude Hawk fundraiser approx. 5,100 dollar profit
- Career day- 16 members – positive feedback
- Science Fair- good experience
- Talent show on 4/16/25
- Read across America
- Gertrude Hawk Fundraiser
- Hersey Park Fundraiser
- Upcoming skate party planned
- Spring book fair upcoming
- MOU with Gettysburg PSP confirmed- No objections from PSP for Armed Security in school

**Consent Agenda**

- Approval of Consent Agenda
  - Previous financials
  - Meeting Minutes
  - Contract / Agreements Approvals,
- Rose Thronton Motioned to Approve
  - Jeffery sours second the motion
- Rose Thornberry, Gregory Colosimo, Amy Brown, Traci Elligson in favor of motion

**Chair Report**

Initiate parent surveys with additional selected question on safety/security

**Finance Committee -** Amy Brown, Rose Thornberry

- Fund balance is 1.7 million
- Cash is 1.8 million
- Monthly burn = 450K
- Current rate dispute with GSD
- Audit almost done
- *Additional info can be reviewed within 03/27/2025 Finance report*

**Governance Committee\*\***

- None

**New Business for the Good of the Order**

Board VP Rose Thornberry commended Dr. Tammy Hogan on outstanding performance within GMCS

**Public Comment**

- Parent Danielle Roberts requested to lead family night, wants to take over. Requests to be more involved.

**Adjourned – Meeting recessed @ 8:45 PM by Elena King**

**AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**  
**888 Coleman Road, Gettysburg**  
**Thursday, 24 April 2025**

6:00 pm **Executive Session**

6:30 pm **Call to Order the [Apr 24, 2025] Meeting**  
**Introduction of Members and Guests;**  
**Public Comment on Agenda Items;**

6:35 pm **INA Security- Presentation on company and services they provide**

7:05 pm **Administrator's Report – Faye Pleso**  
 Enrollment: August 287, September 286, October 281, November 279, December 276,  
 January 269, February 267, March 262

**April**

	Enrollment Number
K	44
1	46
2	32
3	43
4	35
5	29
6	31
<b>Total</b>	<b>260</b>

*Charter update*  
*Next site development project*  
*Student Bullying Harassing Policy*  
*Comprehensive Plan update*  
*School Based Access Program*  
*School Updates and Marketing Plans: Nicole Wilt*

Action

7:30 pm **Approval of Consent Agenda**

7:35 pm **Chair's Report – Elena King**  
 Parent Survey Review

7:40 pm **Finance Committee – Amy Brown**  
*Update on Finance Committee Meeting*

7:50 pm **Governance Committee – Rose Thronberry**

7:55 pm **New Business; For the good of the order**

8:00 pm **Public Comment**

8:10 pm **Adjourn**



**CONSENT AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**

Thursday, 24 April 2025

1. Approval of Financials

- Motion to approve the 31 March 2025 financial statement, as submitted.

2. Approval of Minutes

- Motion to approve the 27 March 2025 meeting minutes, as submitted.
- Motion to approve the 16 April 2025 Financial Committee meeting minutes.

3. Approval of Contracts and Agreements

- Align Penn
- Best Version Media
- DIGSAU
- E-Therapy
- GASD School Facility Agreement
- LIU12 Lending Library
- Red Rover
- Soliant
- Waste Connections

Gettysburg Montessori Charter School  
Board of Trustees Meeting Minutes  
Thursday, April 24, 2025

**Board Members Present**

Rose Thornberry, Vice Chair  
Greg Colosimo, Secretary  
Amy Brown, Treasurer  
Jeffery Sours, Member at large  
Traci Elligson, Member at Large  
Tom Hockenberry, Member at Large

**Others Present**

Faye Pleso, CEO/ Principal  
Tammy Hogan, Assistant Principal  
Nicole Wilt, Executive Assistant  
William Hamilton, INA Security Manager

**Public**

None

**Call to Order**

Vice President Rose Thornberry called the meeting to order at 6:54 PM.

**Public Comment on Agenda Items**

None

**Old Business**

Information Network Associates (INA) presentation via William Hamilton- Armed School Security Officer  
Company discussed history, company divisions, upper administration, and management roles to maintain positive relationships and contract success  
Discussed company and state requirements, licensing/ certification, onboarding  
Discussed maintaining positive relationship with GMCS community  
Presented roles and responsibilities of officer day to day  
Discussed uniform guidance  
Discussed staffing/ emergency call out procedure to maintain officer presence  
Discussed expectation of officer to be a neutral party as much as possible and be able to provide age-appropriate interaction with students

**Administrators Report presented by Dr. Faye Pleso, CEO/ Principal**

**Enrollment**

- 260 students currently
  - School Wide student bullying plan- no changes needed at this time

***Site Development Project Update***

- Next site development = shed in progress
- Currently developing rest of site development plan (bathrooms, office, classroom space) for submission to gain approval
- Comprehensive Plan- Supports growth in continuous operation, on target for year 3.
- Continue with Social Studies completion and will be imbedded with other core subjects.
- Look @ data drive curriculum reviews and mid year retention of staff; goal of 85 percent minimum met
- Staff incentives/ development opportunities
- **Student Access-** Program designed to reimburse portion of identified services of students on Medical Assistance. Follow through on this matter has been accepted. Will update as info becomes available
- **Dr. Pleso update-** Dr. Pleso notified participants that she would like to begin a succession plan. Will follow up with more info as available

#### **Employment**

No employment transitions for this meeting date

#### **School Updates presented by Nicole Wilt, Executive Assistant to CEO**

- Marketing blast for school is planned to include the following:
  - Increase social media presence
  - Create video showing school off
  - Reunion night
  - 2 local magazines advertising in- Gettysburg neighbors and Celebrate Gettysburg
  - Ambassadors at carnivals
  - Post card blast to community
  - June 8-10 2025- staff to hand out brochures
  - GMCS carnival to be held on grounds in July
- **Fundraiser Totals/ Updates:**
  - Book fair fundraiser - pending
  - Hersey Park tickets – 21 free tickets
  - Yearbook sales -pending
  - Candy fundraiser- \$1,857 Profit
  - Farmers letters in progress
  - Staff appreciation May 5-9
  - Music concert facilitated by Mr. Swiger
  - Field day approaching
  - Graduation day approaching
  - Last day of school approaching

GMCS Spotlight via announcements implemented as a morale/ community booster continues

**Consent Agenda**

- Approval of Consent Agenda
  - Previous financials
  - Meeting Minutes
- Tom Hockenberry Motioned to Approve
  - Tracie Elligson second the motion
- Rose Thornberry, Gregory Colosimo, Amy Brown, Jeffery Sours in favor of motion
- 

**Chair Report**

N/A

**Finance Committee** - Amy Brown, Rose Thornberry

- Financial Status is looking good
- Goal of 278 students next year to support budget
- Current rate dispute with GSD
- Total assets \$1.82 million
- Fund balance- \$1.7 million
- *Additional info can be reviewed within 04/24/2025 Finance Report*

**Governance Committee\*\***

- None

**New Business for the Good of the Order**

- Clarification of Go Guardian programing
- 14 on wait list from lottery

**Public Comment**

- None

**Adjourned – Meeting recessed @ 8:55PM by Rose Thornberry**

**AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**  
**888 Coleman Road, Gettysburg**  
**Thursday, 22 May 2025**

6:00 pm **Executive Session**

6:40 pm **Call to Order the [May 22, 2025] Meeting**  
**Introduction of Members and Guests;**  
**Public Comment on Agenda Items;**

6:45 pm **Administrator’s Report – Faye Pleso**  
 Enrollment: August 287, September 286, October 281, November 279, December 276,  
 January 269, February 267, March 262, April 260

**May**

	Enrollment Number
K	44
1	46
2	32
3	43
4	35
5	29
6	31
<b>Total</b>	<b>260</b>

*Charter approval (vote)*  
*FID approval (vote)*  
*Threat and Vulnerability Assessment*  
*School Updates and Marketing Plans: Nicole Wilt*

Action

7:30 pm **Approval of Consent Agenda**

7:35 pm **Chair’s Report – Elena King**  
 Board vote on SSO company- G-Force

Action

7:45 pm **Finance Committee – Amy Brown**  
*Update on Finance Committee Meeting*

7:50 pm **Governance Committee – Rose Thronberry**

7:55 pm **New Business; For the good of the order**

8:00 pm **Public Comment**

8:10 pm **Adjourn**

**CONSENT AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**

Thursday, 22 May 2025

1. Approval of Financials

- Motion to approve the 30 April 2025 financial statement, as submitted.

2. Approval of Minutes

- Motion to approve the 24 April 2025 meeting minutes, as submitted.
- Motion to approve the 14 May 2025 Financial Committee meeting minutes.

3. Approval of Contracts and Agreements

- Family First Health
- LIU12 LIEP Service Agreement
- True North Letter of Agreement for Student Assistance Program
- True North Letter of Agreement for SAP Mental Health ServicesE-Therapy

Gettysburg Montessori Charter School  
Board of Trustees Meeting Minutes  
Thursday, May 22, 2025

**Board Members Present**

Elena King, President  
Rose Thornberry, Vice Chair  
Greg Colosimo, Secretary  
Amy Brown, Treasurer  
Jeffery Sours, Member at large  
Traci Elligson, Member at Large  
Tom Hockenberry, Member at Large

**Others Present**

Tammy Hogan, Assistant Principal  
Nicole Wilt, Executive Assistant  
Jesse Bean, GMCS Financial Representative

**Public**

Darby Fishel  
Rachel Read  
Jeremy Read  
Ashley Hawkins  
Heather Laughman  
Danielle Roberts  
Ron Arbogast

**Call to Order**

President Elena King called the meeting to order at 6:40 PM.

**Public Comment on Agenda Items**

None

**Old Business**

N/A for this meeting date

**Administrators Report** presented by Nicole Wilt, Executive Assistant

**Enrollment**

- 260 students currently
  - Charter approval- GSD is fixing grammatical errors but does not affect prior approval given. This must be (and was) signed by board president Elena King and secretary Gregory Colosimo before it is fixed.
  - FID approval – will be voted on during June 26, 2025 board meeting and signed by board president Elena King accordingly
  - Threat assessment done; positive things are being done at the school. On site recommendations were implemented on the spot. 31 point segments for threat assessment evaluation. Was deemed very fulfilling.

***Site Development Project Update***

- N/A for this meeting date

## Employment

No employment transitions for this meeting date

### School Updates presented by Nicole Wilt, Executive Assistant to CEO

- Marketing blast for school is planned to include the following:
  - Increase social media presence
  - Ambassadors at carnivals
  - Post card blast to community; initial blast includes 3,129 post cards sent, 10K google ads, 5,017 Facebook and Instagram ads, 4,286 behavioral ads, 2,779 connected tv ads
  - June 13- Fun Fest; promote school at this event
  - GMCS carnival to be held on grounds in July
  - "Golden Ticket" incentive for students who bring friend to carnival
  - Marketing group consists of a variety of staff
  - Reminder – June Board meeting is on zoom, login info will be posted in timely manner
- 
- **Fundraiser Totals/ Updates:**
  - Fundraising total profit for year is \$14,526
  - Yearbook sales -\$750 profit
  - Staff appreciation- very successful and appreciative of donations
  - Reunion successful- 50 kids came; potentially adjust reunion to June during 2025 school year
  - Field day- successful. parking was to max
  - Graduation day approaching
  - Last day of school approaching
  - June skate party scheduled
  - GMCS summer camp slated for last 2 weeks in July

### Consent Agenda

- Approval of Consent Agenda
  - Previous financials
  - Meeting MinutesElena King Motioned to Approve
  - Gregory Colosimo second the motion
- Rose Thornberry, Tom Hockenberry, Traci Elligson, Amy Brown, Jeffery Sours in favor of motion

### Chair Report

Gforce Security Solutions was selected as intended safety/security provider. Board will vote on the contract provided by company during the June 26, 2025 meeting.

**Finance Committee** - Amy Brown, Rose Thornberry

- Financial Status is looking good
- 400K short term liability
- Total assets \$1.85 million
- Fund balance- \$1.64 million
- Budget pending
- *Additional info can be reviewed within 05/22/2025 Finance Report*

**Governance Committee\*\***

- None

**New Business for the Good of the Order**

- None

**Public Comment**

- **Jeremy Read-** inquired about alleged situation involving David Mitchell, states he has very little information and hears stuff from social media. Asked questions regarding what specific is being done to prevent alleged situation from happening again. Continued to ask if there are policy changes or equipment upgrades. States that he is aware that this is a delicate situation. Asks if school can put out policy changes or guidance to parents.

*President Elena King provided a statement that reflects our sincere commitment to the health, safety and welfare of our students, and ensured all hiring/onboarding/employment standards is in compliance with PA state laws. Advised stakeholders to contact PSP for additional questions.*

**Rachel Read – Inquired if Gforce staff would be mandated reporters.**

*Gregory Colosimo replied that yes, any Gforce member in/at GMCS will be a mandated reporter*

**Heather Laughman – Asked if volunteer/ staff clearances can be updated yearly/ enhance renewals. Asked about charter renewal and points of concern.**

*Nicole Wilt noted the recommendation. Explained that she facilitated enhanced clearance renewal measures which exceed state requirements. Nicole explained charter renewal process and assured GMCS is in compliance with standards.*

**Danielle Roberts-** Provided intermittent feedback regarding Gforce and shared her personal positive reflection of company.

*Gregory Colosimo and Elena King thanked her for her feedback*

**Ron Arbogas – Shared that he is aware of data that shows “mixed” results regarding the effectiveness of adding a School Safety Officer. Stated that he believes it changes the mentality. States it goes against Montessori principles. States he is not convinced of effectiveness but does not disagree that a SSO may be needed. Stated he didn’t want paramilitary.**

Gregory Colosimo and Elena King assured that the SSO would not resemble “paramilitary” and would be as casual as possible. Gregory Colosimo and Elena King discussed the role the SSO would provide and the neutrality that is expected. Informed parent that the SSO could be a role model figure and is not intended to be authoritative.

**Adjourned – Meeting recessed @ 7:52 by Elena King**

**AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**  
**888 Coleman Road, Gettysburg**  
**Thursday, 26 June 2025**

**Executive Session- No executive session for June 2025**

6:30 pm **Call to Order the [June 26, 2025] Meeting**  
**Introduction of Members and Guests;**  
**Public Comment on Agenda Items;**

6:35 pm **Administrator’s Report – Faye Pleso**  
 Enrollment: August 287, September 286, October 281, November 279, December 276,  
 January 269, February 267, March 262, April 260, May 260

**Current Enrollment for 25/26**

	Enrollment Number
K	47
1	44
2	43
3	33
4	40
5	35
6	19
<b>Total</b>	<b>261</b>

*Exit Survey review* Action  
*Charter approval (vote)* Action  
*FID approval (vote)* Action  
*Employee Handbook Changes (vote)* Action  
*Student/Parent Handbook Changes (vote)* Action  
*Personnel Report (vote)*  
*School Updates and Marketing Plans*

7:00 pm **Approval of Consent Agenda**

7:15 pm **Chair’s Report – Elena King** Action  
 Vote for G-Force to start once contract is approved by legal

7:25 pm **Finance Committee – Amy Brown/Jesse Bean**  
*Update on Finance Committee Meeting*

7:35 pm **Governance Committee – Rose Thronberry**

7:40 pm **New Business; For the good of the order**

7:50 pm Public Comment

8:00 pm Adjourn

**CONSENT AGENDA**  
**Gettysburg Montessori Charter School**  
**Board of Trustees**

Thursday, 26 June 2025

1. Approval of Financials
  - Motion to approve the 31 May 2025 financial statement, as submitted.
2. Approval of Minutes
  - Motion to approve the 22 May 2025 meeting minutes, as submitted.
  - Motion to approve the 18 May 2025 Financial Committee meeting minutes
3. Approval of Contracts and Agreements
  - Coverall Summer Cleaning

Gettysburg Montessori Charter School  
Board of Trustees Meeting Minutes  
Thursday, June 26, 2025

**Board Members Present**

Elena King, President  
Rose Thornberry, Vice Chair  
Greg Colosimo, Secretary  
Amy Brown, Treasurer  
Traci Elligson, Member at Large

**Others Present**

Tammy Hogan, Assistant Principal  
Faye Pleso, CEO/ Principal  
Jesse Bean, GMCS Financial Representative

**Public**

N/A

**Call to Order**

President Elena King called the meeting to order at 6:41 PM.

**Public Comment on Agenda Items**

None

**Old Business**

N/A for this meeting date

**Administrators Report presented by Dr. Faye Pleso, CEO/ Principal**

**Enrollment**

- **261 students currently**
  - Exit surveys completed. Positive responses include but not limited to the school being hands on, smaller school size, having friends in school. Families leaving school provided a range of responses to include, the long bus ride, moving and physical or emotional challenges. Various suggestions to school also included but not limited to allowing parents at field day and creating a 7/8 grade program.
  - Charter renewal/ GSD – Letter wrote from Faye to GSD regarding inaccuracies written. GSD responded and will address this matter.
  - ***FID approval – Elena king motioned to approve, Gregory Colosimo second the motion. Amy Brown, Rose Thornberry, Traci Elligson voted in favor of motion.***
  - ***Employee Handbook - Elena king motioned to approve, Gregory Colosimo second the motion. Amy Brown, Rose Thornberry, Traci Elligson voted in favor of motion.***

- **Parent Handbook - Elena King motioned to approve, Rose Thornberry second the motion. Amy Brown, Traci Elligson, Gregory Colosimo voted in favor of motion.**

**Site Development Project Update**

- Shed to be done by end of June
- Building permits for restroom renovations will be available within the next 2 weeks.

**Employment**

**Delany Massey**-> ¾ teacher @ \$55,135 salary

**Kelsey Rudy**-> ¾ teacher @ \$40,500 salary

**Clinton Biddle** -> ½ teacher @ \$50,085 salary

**Sally Roger** -> Admin Support under 30 hours weekly @ \$20/per hour

**Lauren Auchey**-> Teachers Assistant under 30 hours weekly @ no change of salary (current staff member)

**Melissa Snyder**-> 20 hours or less Part time nurse @ no change of salary (current employee)

Resignation:

Audry Chapman

Mallory Mills

**Elena King** motioned to approve staff transitions.

**Amy Brown** second the motion.

**Gregory Colosimo, Rose Thornberry, Traci Elligson** all voted in favor of motion

**School Updates presented by Dr. Faye Pleso CEO**

- Social media/ internet ads are in progress/ currently successful
- June 13- Fun fest, school participated and was successful
- **Upcoming events:**
- Gettysburg Farmers Market
- National Night Out
- Mount Holly Springs community event
- Littlestown community event/ festival
- Pippifest
- Gettysburg Christmas Festival

### **Consent Agenda**

- Approval of Consent Agenda
  - Previous financials
  - Meeting MinutesElena King Motioned to Approve
  - Amy Brown second the motion
- Rose Thornberry, Traci Elligson, Gregory Colosimo in favor of motion

### **Chair Report**

Approval of Gforce Security Contract:  
Elena King motioned to approve  
Gregory Colosimo Second the motion  
Rose Thornberry, Amy Brown, Traci Elligson voted in favor of motion

Approval settle matter regarding student 001 (not to exceed) 16k payment towards legal services and student related services  
Elena King motioned to approve  
Rose second the motion  
Gregory Colosimo, Traci Elligson, Amy Brown voted in favor of motion

### **Finance Committee - Amy Brown, Rose Thornberry**

- 4.1 million – district revenue
- Total assets \$1.88 million
- Fund balance- \$1.5 million
- Budget completed, balanced budget successful
- Likely to break even overall, enrollment goal of 265 students
- 3% increase staff salary
- *Additional info can be reviewed within 06/26/2025 Finance Report*

### **Governance Committee\*\***

- Rose Thornberry and Jeff Sours up for renewal, this will be addressed in August 2025 meeting

### **New Business for the Good of the Order**

- None

### **Public Comment**

N/A

**Adjourned – Meeting recessed @ 7:25by Elena King**

Gettysburg Montessori Charter School  
Board of Trustees Meeting Minutes  
Monday, August 4, 2025

**Board Members Present**

Rose Thornberry, Acting Chair  
Greg Colosimo, Secretary  
Jeff Sours, Member at Large  
Traci Elligson, Member at Large

**Others Present**

Tammy Hogan, Assistant Principal  
Faye Pleso, CEO/ Principal

**Public**

N/A

**Call to Order**

Acting President Rose Thornberry called the meeting to order at 6:06 PM.

**Public Comment on Agenda Items**

None

**Old Business**

N/A for this meeting date

**New Business for the Good of the Order**

- Extension/ renewal of Dr. Faye Pleso's employment contract until June 30 2026 as CEO  
Rose Thornberry Motioned to approve  
Gregory Colosimo 2<sup>nd</sup> motion to approve  
Jeff Sours and Traci Elligson in favor (all in favor)
- Members First/ Straban Township/ GMCS pending facility improvements  
Motion to Approve: Rose Thornberry  
2nd motion to approve: Jeff Sours  
Traci Elligson and Gregory Colosimo in favor (all in favor)
- Straban Township requires a "security letter", to be furnished by Members First Credit Union. This is a secondary measure to ensure to the township that the financial responsibility of all pending improvements will be satisfactorily financially fulfilled. CEO Dr. Faye Pleso will sign the applicable financial security letter via Members First.
- Members First requires board approval and confirmation of who will sign the financial security letter (Dr. Faye Pleso is intended signer).

**Public Comment**

N/A

Adjourned – Meeting recessed @ 6:18 pm by Rose  
Thornberry

AGENDA  
Gettysburg Montessori Charter School  
Board of Trustees  
888 Coleman Road, Gettysburg  
August 4, 2005  
Conducted VIA Zoom  
Meeting ID: 853 9615 1773  
Passcode: 998825

- |        |   |               |
|--------|---|---------------|
| 6:00pm | Call meeting to order                   |               |
| 6:01pm | Introduction of Members and Guests      |               |
| 6:02pm | Public Comment on Agenda Items          |               |
| 6:05pm | <b>CEO Contract Extension</b>           | <b>ACTION</b> |
| 6:10pm | <b>Letter of Credit</b>                 | <b>ACTION</b> |
| 6:15pm | New Business; For the good of the order |               |
| 6:20pm | Public Comment                          |               |
| 6:25pm | Adjourn                                 |               |