

**Gettysburg Montessori Charter School
Board of Trustees Meeting Minutes
Thursday - November 20, 2025**

Board Members Present

Rose Thornberry, President
Traci Elligson, Vice President
Jeffrey Sours, Secretary
Amy Brown, Treasure
Greg Colosimo, Member at Large

Others Present

Faye Pleso, CEO/Principal
Tammy Hogan, Assistant Principal
Nicole Wilt, Operations Manager/Executive Assistant to CEO / Principal

Public Present

none

Call meeting to order

6:51 pm by Board President Rose Thornberry

Introduction of Members and Guests

none

Public Comment on Agenda Items

none

Old Business

none

Administrator's Report - Dr. Faye Pleso

Current Enrollment - 276 students

Personnel Report: Vote to approve

Changes of Assignment:

-Resignations: Kayla Soloman: Teacher Assistant

-Approve New Hires: Elene Espinosa: Teacher Assistant, under 30 hours a week, \$17.85 an hour.

Conflict of Interest Policy - paragraph added

All members, officers, and agents of GMCS participating in procurement activities with the organization are responsible for ensuring that their behaviors comply with all applicable laws, program instructions, and guidance materials. If any employee, officer, or agent of GMCS violates the above code of conduct, he or she will be disciplined accordingly. That discipline may include termination.

(policy attached)

Food Service Change

change of food service provider, and returned to Michaels Concessions

AI

Policies will need to be written concerning the use of AI. Key areas of focus are understanding and training, identify the values, the ethical dilemmas that conflict with the mission of the school, and having a policy that complies with state legal policies.

Updated digital/non-digital resource list

School Updates: Nicole Wilt

Past Events

- Coffee Fundraiser - October \$215.00
- GMCS Trunk or Treat: 10/29 What a great turnout! 20 Cars and over 100 families came out.
- GMCS School Parade: 10/31 over 100 families signed up to attend - Veterans Day Cards 11/11 - over 80 Veterans received hand written cards from GMCS - 100 coloring pages were given out to Mission BBQ. - World Kindness Day 11/13 - Assembly for bullying

Upcoming Events

- Believe Kids Fundraiser 11/17
- Stoney Point 11/17
- Holiday Concert 12/09
- Holiday Shop 12/16-12/18
- Nursing Home Drive
- Spirit Week

Ongoing Initiatives

- Ruth Harvest - 75 Students are signed up and the program started on 11/6.

Consent Agenda ACTION

Motion to accept consent agenda - Rose Thornberry

Second the motion - Amy Brown

All in favor - Jeffrey Sours, Amy Brown, Greg Colosimo

Chair's Report-Rose Thornberry

none

Finance Committee-Amy Brown

Total Current Assets are \$1.97m, a decrease of \$33k since the end of the prior fiscal year. This is driven primarily by a \$675k reduction to cash balances (currently at

\$1.06m) and an increase of \$650k to school district receivables (now at \$840k).

Total Current Liabilities at September 30th are \$343k, and the school's long-term debt is \$3.55m.

The school's Key Performance (financial health) Indicators remain stable, with short term data points such as Current Ratio (5.7) and Days COH (74.9), Fund Balance (\$1.74m, 37.1% of Revenues) and Debt Ratio (50.7%) exceeding benchmarks. The cash balance looks good as of September 30, mid-October it is down to approximately 30 days due to reduced school district payments. Suggest the school look into options like a LOC.

Income Statement

After 3 months of 25-26 budget activity, District Revenues of \$1.07m are below budget by \$85k as invoices are still being paid at 24-25 enrollment levels.

YTD Operating Expenses of \$978k are over budget by \$9k at 09/30, with largely offsetting variances on Personnel Expense (+\$38k), Professional Services (-\$33k), Other Purchased Services (-\$17k) and Supplies (+\$4k).

GMCS shows a YTD Operating Surplus of \$103k through 3 months compared to a budgeted surplus of \$205k. This variance is attributable to the variance on local revenues noted previously.

Governance Committee-Rose Thornberry

Currently not nominating anyone for board.

Personnel Committee-Greg Colosimo

Parent/staff surveys will be distributed twice a year in November and April.

New Business; For the good of the order

none

Public Comment

none

Adjourn

7:35pm by Board President Rose Thornberry