

Gettysburg Montessori Charter School  
Board of Trustees Official Minutes  
June 27, 2024

**Board Members Present**

Tom Hockensmith, Chair  
Rose Thornberry, Vice Chair  
Becky Uppercue, Treasurer  
Amy Brown, Secretary  
Traci Elligson, Member at Large  
Elena King, Finance Committee  
Greg Colosimo, Member at Large

**Board Members Absent**

All present

**Others Present**

Faye Pleso, CEO and Principal  
Tammy Hogan, Assistant Principal  
Nicole Wilt, Executive Assistant  
Audrey Chapman, Nurse

**Public**

None

**Call to Order**

Tom Hockensmith called the meeting to order at 6:08 PM  
Introductions were made for attendees.

**Public Comment on Agenda Items**

None

**Old Business**

None

**Administrators Report**

*Nurse Audrey Chapman Report on Health Services*

- ❖ Health Service Survey
  - Survey to collect information

- Focus on communication
- 25 responses
- How to communicate, engage with families
- Goals for improvement
  - Written procedures and policies
  - New School Physician
- Questions
  - Greg Colosimo questioned school physician expectations
  - State requirements, standing orders

#### *CEO Report-Dr.Faye Pleso*

- ❖ Enrollment
  - 293 Students currently enrolled
- ❖ Safety and Security Update
  - Installed 5 Panic Alarms
  - Door sensors installed
  - Front office alerted for doors opened more than 5 minutes
  - Remote Security Camera access
  - PA System Update
  - Safety meetings and Drills/Practice Scenarios
  - State Safety and Security
- ❖ Exit Survey Summary
  - Majority of response from children graduating and moving to middle school
  - Pros: opened during Covid, Transferred from Home District, Learning Environment
  - Children leaving to go to Milton Hershey or Home District due to long distance
  - Exceeded Expectations in RTI, Academics, Caring Staff & Teaching Style
  - Would like to see more Montessori curriculum and 7/8 grades classes added
  - Additional Comments
    - Love GMCS
    - Child flourished
    - Many thanks
- ❖ Interviews
  - Assistant Teachers
  - Substitutes
- ❖ Charter Renewal
  - September
- ❖ Audits
  - Title Services
  - Food Service

#### **School Updates**

*Nicole Wilt Administrative Assistant*

- ❖ Summer Planning

- School Maintenance
- 1 cameras installed
- Parking lot paved and complete
- ❖ Summer School
  - 95 students attending
  - STEM
  - Amazing Art
- ❖ Construction Updates
  - Fence and Playground
  - Pavilion Placement
  - Chesapeake Bay Foundation Tree Planting
  - Shed by early September

### **Consent Agenda**

- ❖ Motion: Tom Hockensmith
- ❖ Second: Traci Ellison

### **Chair**

*Tom Hockensmith*

- ❖ July Meeting canceled-one per year
- ❖ Trainings
  - Trauma Informed Practices

### **Finance Committee**

- School has received a \$144k grant of an anticipated \$408k in state and Federal Funding for the 2023/2024 school year
- 293 students in attendance, budget is 277
- Expenses updated
- Staff Positions Added
- Expenses \$4.9 million
- Revenue \$5.0 million anticipated
- Fund Balance \$1.8 million
  - \$250k for projects
  - Increase of \$250k questioned, should be \$750k currently
- ❖ May Financials
  - Assets up to \$2.2 million
  - Liabilities \$286,000 and Loan \$3.8 million
  - Budget vs Actual (11 months)
    - Surplus \$123k
    - Fund Balance \$1.8 million
  - Projected Surplus \$128k

- ❖ Approval
  - Motion: Elaina King
  - Second: Tom Hockensmith
  - All in attendance approved

### **New Business**

- ❖ Traci-with improvements, open house for families
  - Back to school or reunion
- ❖ Rose questioned summer school cap on attendance
  - No cap
- ❖ Rose RTI sessions
  - Not well attended

### **Public Comment**

- None

### **Adjourned**

The meeting recessed at 7:08PM