

Gettysburg Montessori Charter School
Board of Trustees Official Minutes
April 25, 2024

Board Members Present

Tom Hockensmith, Chair
Rose Thornberry, Vice Chair
Becky Uppercue, Treasurer
Amy Brown, Secretary
Traci Elligson, Member at Large
Elena King, Finance Committee
Greg Colosimo, Member at Large

Board Members Absent

All present

Others Present

Faye Pleso, CEO and Principal
Tammy Hogan, Assistant Principal
Nicole Wilt, Executive Assistant

Public

Mike representing Board on Track

Call to Order

Tom Hockensmith called the meeting to order at 6:17 PM
Introductions were made for attendees.

Public Comment on Agenda Items

None

Old Business

None

Executive Session

CEO Report-Dr.Faye Pleso

- 277 Students currently enrolled
- 282 Students enrolled for 2024/2025 school year
- Waitlist for 1st and 2nd grade

- ❖ Non-Criminal Justice Agency Audit Passed
 - FBI Clearances reviewed
 - Security Awareness Training Up to Date
 - Documents shredded on site
 - Policy review assurance for disclosure

- ❖ Junior National Young Leaders Conference
 - 4 Exceptional students nominated
 - Pathway to future STEM leaders, engineering, medicine and STEM workshops
 - 6 day residential or 5 day, day program at University of MD College Park
 - \$3345 residential program \$2045 day program
 - \$10,000 discretionary fund will contribute \$2000 per child for participation
 - Moving forward, have a line of \$8000 in budget to support this project

Academic Progress Update- Tammy Hogan

- ❖ Climate Survey conducted every other year by Mr. Spack staff and students grades 3-6
- ❖ Questions revolving around respect and how we treat others
 - Change rating scale to a 1-5 rating
 - Not all surveys were returned
 - Positive feel from students 83% felt included, 14% neutral, 1 disagree
 - Teacher survey 82% felt included, 76% including others, 21% neutral
 - 86% Overall temperature is positive

- ❖ Nicole Wilt shared School Updates, solar eclipse, graduation and an Alumni visit
 - Trey Browning (previous student) Visit for Eagle Scout support in community
 - Read book, "You Be You" everyone is different and that's ok!
 - Paint and rocks project to display around trees

Approval of Consent Agenda Items

- Job Descriptions-Streamlined by Administration Team, Sun Safety Policy
 - Motion to approve-Amy Brown
 - Second motion-Becky Turly
 - All those present in favor

Finance Committee

- School has received a \$144k grant of an anticipated \$408k in state and Federal Funding for the 2023/2024 school year
- 275 students in attendance, budget is 277

- Jay Appleton Site Improvement Beginning Mid May
- Upcoming I
 - Fencing completed by end of May
 - Next project, \$164,000 parking lot in gravel area to be completed in June
 - Playground to begin in July \$209,000 expansion \$36,000
 - August \$22-\$33,000 custom fabricated shed
 - Outdoor classroom (2) in Fall anticipated cost \$141-\$185,000
 - Total estimate cost \$633-\$691,000 from capital improvement funds
- ❖ March financials total current assets have decreased to \$1.9 million to
- ❖ And increasing district receivables and a decrease in state and federal receivables
- ❖ Liabilities from the 31st of March have decreased to 217,000 due to reductions in accounts payable and payroll, the school construction
- ❖ Performance Financial Health on indicates our healthy and trending positively
- ❖ The budget versus actual after four months of the 2324 budget actually District revenues of 1.2 million are below budget due to delayed receipt of local school district payments. The schools also received 119,100 thousand in state and federal funding in the first quarter. After nine months, the budget activity district revenues of 3.1 million are below budget. This was also received 148,000 of an anticipated 404,000 in state and federal funding for the year. Year to date, expenses are 3.3 billion which is under budget by 98,000. Positive variance on supplies, parking, lot improvements, similar equipment are offset by savings and personal personnel costs, property and other purchases purposes. We show a year to date surplus of 31,372 through nine months and a fund balance of just over 1.7 million. Projected to have a surplus at the end of the year 45,000.
- ❖ Applied for \$70,000 PCCD Grant for Behavioral Health, received noncompetitive grant
- ❖ GMCS Hire Special Education teacher for the emotional support room starting at \$41,000
 - To potentially \$43,000. Assistant at \$17/hour
 - Office Support Part Time at \$15 per hour 2024/2025 school year
 - Additional PCA at \$15 per hour
 - 3 staff members meeting milestones
 - Tech Support \$40,000/year
- ❖ Motion Tom Hockensmith approve consent to resolution
 - Second Motion: Traci Elligson
 - Rose in favor
 - Amy In favor
 - Elaina in favor
 - Becky in favor
 - Greg in favor

Governance

Presented by Rose Thornbury

- ❖ Re-vetted Tom Hockensmith
- ❖ Opened another round of applications that opens the end of May
 - Voting on next month for board nominations

New Business

None

Public Comment

Board on Track Presentation

- ❖ Organize board documentation in consideration of succession
- ❖ Board Members and staff have a profile that connects with Google Outlook
 - Tasks for members to stay on track
 - Training and evaluations customizable
 - Institutional membrane documents saved, searchable anytime moving forward
- ❖ Approximately \$700/month \$10,000 per year

Recess

The meeting recessed at 7:35PM

Reconvene

Thursday, May 23, 2024