

**Gettysburg Montessori Charter School**

**Board of Trustees Official Minutes**

**April 27, 2023**

**Board Members Present**

Tom Hockensmith, Chair

Rose Thornberry, Vice Chair

Becky Uppercue

Traci Elligson

**Missing**

Amy Brown

**Others Present**

Faye Pleso

Tammy Hogan

**Public**

Elana King-In coming Board Member/Parent

Pamela Blankenship-CEF of Adams Co.

Brenna Robitaille-Parent

Jason Officer-Parent

**Call to Order**

Tom Hockensmith called the meeting to order at 6:10 pm. Introductions were made for attendees.

**Public Comment on Agenda**

Jason Officer- would like to recommend on behalf of parents to approve "A Place to Grow" program

## Old Business

None

## Administrator's Report

- Enrollment
  - Currently 279
- Good News Club
  - A Place to Grow
    - Presentation of after school program
    - Available to K-6<sup>th</sup> grade
    - Bible centered
    - 60-90 mins long
    - Clearances for all staff
    - Left brochures for families
- A Place to Grow afterschool program
  - Motion to approve made by Tom Hockensmith, seconded by Rose Thornberry. All agree; approved.
- Student/Parent Handbook
  - Re-enrollment
    - By March 31<sup>st</sup>
  - Volunteers
    - Stay in classroom/area
    - Not allowed to photograph students
  - Tech User/Device/Recording Sunscreen, etc.
    - Multiple forms/Agreements added to Handbook
- Social Emotion Learning (SEL) Program Selection
  - Harmony SEL
    - Free
    - Robust
    - User friendly for schools and Parents
    - Parents have access to everything
    - 100% online
  - Motion to approve made by Becky Uppercue, seconded by Rose Thornberry. All agree; approved.
- Helping Hands
  - Yearbook
    - \$495 profit
    - Sent to print
  - Book Fair
    - \$1,580 profit
  - Candy sale

- \$1,668 profit
- Fundraiser annual total
  - \$16,235
- May events
  - Staff Appreciation Week
    - First week of May
  - WOW store
    - Student store for WOW dollars
  - Field Day
  - Mobile Dentist
- Skate Night
  - June 19<sup>th</sup>
  - School and Families
- Planning for next year fundraiser ideas

### **Consent Agenda**

- Motion to approve made by Becky Uppercue, seconded by Tom Hockensmith. All agree; approved.

### **Chair Report**

- Parent/Board member surveys
- SOFI reminder to all Board members
- Trainings to be completed by new members

### **Finance-Rose**

- \$231K in assets
- 149 days cash on hand
- Revenue is over budget due to enrollment
- Staff Retention
  - Discussed continued goals
    - paid time off/sick days for part time staff
    - pay scales of admin staff
    - adjusting budget for substitute teacher pay
    - other misc. expenses
- Surplus of about \$26K
- Strong enrollment for next year
- Budget
  - Presented in May

- Approve in June

### **Governance Committee**

- Elana King
  - Swearing in to School Board

### **New business: For the good of the order**

None

### **Public Comment**

- Unsubstantiated Threat & Hazard Plan
  - Jason Officer (parent)-Concern about briefness of first email
  - Parents request an increase in disclosure to ease concerns
- Montessori Substance
  - Increase level of Montessori Charter
- Jason Officer relayed a parent's concern

**Adjourned at 7:36pm**