

*Gettysburg Montessori Charter School Finance Committee Meeting Agenda*

*April 22, 2019 at 3:30pm (phone conference meeting)*

**3:45pm Meeting called to order** (started late due to technical issues)

**3:46pm Introduction of Members and guests**

Dr. Faye Pleso, CEO

Becky Uppercue, Treasurer

Jesse Bean, Charter Choices Business Manager

**3:47pm Review of March Financial Statements**

- We currently have \$757k in checking and over \$400k in savings = approximately 1.1 million in liquid assets, approaching the bank with well over 1 mil required!!
- We are on top of PEASERS payments for the fiscal year and paid up on all debts
- Total income/gross profit \$252k more in local revenues than budgeted (conservative rates + back payments from districts, saving on personnel, projected construction costs)
- Per Jesse, “the school’s finances are stronger than ever before- we are in a great position!”

**4:01pm Review of 2020-2021 budget**

- Jesse is being conservative and projecting a 0% revenue increase in regular ed + 2% increase in spec ed- he says it's unlikely we will see a decrease this year but may in 2021-22 due to current financial stress in the country and long-term impacts (Covid-19)
- Also projecting a 3% increase on smaller revenues, like grants and contracted services
- 2.1k projected for payroll
- Jesse is basing projections upon numbers as of February 29th, as March 14 forward the school has been closed due to Covid-19
- Budget is assuming 10% increase in health benefits (per Jesse, “this is conservative; it’s more likely to be a 5-7% increase) and unemployment due to increased claims this year
- Also includes \$65k for an assistant principal and looking at increasing part-time gym teacher to full-time, increasing gym teacher’s salary from \$33k-\$39k.
- Dr. Pleso discussed a re-appropriation of funds to be dedicated to students with speech IEPs as required by PDE- \$64k
- \$18,000 appropriated for “emergency restoration” to cover contractors as needed to repair current buildings
- Dr. Pleso will call modular company to see if costs we were given initially for removal (\$157k) have changed and determine how to split this cost into ‘20-’21 & ‘21-’22

budgets

- Decreased cost for information management due to new contractor- from \$10k to \$7k
- \$30k budgeted for IU services, \$5k for professional development
- Dr. Pleso will likely need 10k more for curriculum- will be added to next revision of projected budget
- Current budget revision accounts for a \$35k surplus, but it is likely we'll have more due to conservative projections in several areas

**4:01pm      Building update**

- Jesse reviewed Member's First Commitment letter he recently received confirming we have a line of credit with them (transitioning from Centric Bank) to share with vendors
- Approx 4.2 mil total project costs
- We owe about \$900k on existing building loan, will be acquired under new loan
- 2 interest rates were offered- 4.32% with a 5 year ARM (potential interest rate increase in 5 years) vs. 4.5% fixed rate; both are 10 year loans;
- These numbers are lower than what they offered in fall 2018 (4.5% ARM and 4.87% interest rates) and our Commitment Fee was also reduced from 17k to 10k
- Jesse prefers the 4.5 because it is a fixed rate, and Becky and Dr, Pleso agreed that the potential interest rate increase with the ARM is too unpredictable in our market
- Dr. Pleso and Becky will present these options and review our discussion at this meeting with Board members next week at our monthly meeting
- Dr. Pleso will follow up with our attorney, Kathy Nagle, as she will likely want to prepare a resolution for board to review

**4:37pm      No new Business/for the good of the order**

**4:38pm      No Public Comment**

**4:38      Adjourn**