



SOUTH WESTERN SCHOOL DISTRICT
Request for Transportation or Change
 One form for each student **MUST** be submitted



Effective Date of Change Requested			School Year	
The Transportation Dept. MUST be in receipt of your request at <u>least 3 days</u> prior to the start date.			20___/20___	
<u>Month</u>	<u>Day</u>	<u>Year</u>	New	Change

Student Name: _____ Student ID # _____

D.O.B. _____ M ___ F ___ Current Grade: _____ School: _____

Parent/Guardian Name: _____ Home Phone: _____

Home Address: _____ City: _____ State: _____ Zip: _____

E-Mail Address (optional) _____ Cell Phone: _____

Please indicate in the boxes to the right all days that your student will be transported a sitter:

AM ___ from the school board approved bus stop closest (select one): **from my HOME** or **from the SITTER**:

PM ___ to the closest board approved bus stop closest (select one): **to my HOME** or **to the SITTER**:

Other siblings that currently ride South Western transportation _____

If your child will be transported *to or from* a SITTER, the information below is required:

Sitter Name: _____ Sitter Phone Number: _____

Home Address: _____ City: _____ State: _____ Zip: _____

Walker

Bus

Car Rider

Additional Information for Driver:

Exception:

Special Equipment:

Students may not ride a bus other than the one to which they are assigned unless it is an emergency, and then by administrative discretion only. Bus drivers **ARE NOT** allowed to accept notes. All route times are subject to change. Non-residents will not be transported on South Western School District vehicles at any time. ****Kindergarten and 1st Grade students MUST be received at the bus stop by a parent or guardian or a note MUST be on file for the permission to let your student off without a parent/guardian****

Signature of Parent/Guardian

Relation to Student

Date of Request

OFFICE USE ONLY

AM Bus # _____ Bus Stop _____ AM Time _____ EBA PM _____

PM Bus # _____ Bus Stop _____ PM Time _____ EBA AM _____

HOMELESS

REQUIRES VAN

FOSTER

LIU TRANSPORTS

SCANNED

IN DRIVER MAILBOX

Requested by: _____ Date of Request by School _____