

**Gettysburg Montessori Charter School**

**Board of Trustees Official Minutes**

**June 23, 2022**

**Board Members Present**

Tom Hockensmith, Chair

Rose Thornberry, Vice Chair

Traci Elligson, Secretary

Becky Uppercue, Board Treasurer

Ashley Utermahlen

**Missing**

Diana Williams

**Others Present**

Faye Pleso

Nicole Wilt

**Public**

None

**Call to Order**

Tom Hockensmith called the meeting to order at 6:22 pm. All information regarding public access to the Zoom meeting was advertised in the Gettysburg Times. Introductions were made for attendees.

**Public Comment on Agenda**

None

**Old Business**

None

## Administrator's Report

- Enrollment: 285 are enrolled for 2022-2023  
Waitlist for Kindergarten, 1<sup>st</sup>, 2<sup>nd</sup>, and 3rd grade
- Hiring Recommendations
  - 1/2 Learning Support (RTI)  
Shamin Jegan  
\$39K, start date 8/8/2022  
Motion to approve made by Becky Uppercue, seconded by Rose Thornberry. All agreed; approved.
  - 3/6 Learning Support (RTI) Math  
Janet Backus  
\$50, 886, start date 8/8/2022  
Motion to approve made by Rose Thornberry, seconded by Ashley Utermahlen.  
All agreed; approved.
  - 5/6 Science/Social Studies  
Chelsy Rodgers  
\$39K, start date 8/1/2022  
Motion to approve made by Ashley Utermahlen, seconded by Traci Elligson. All agreed; approved.
  - 3/4 Teacher Assistant  
Elene Espinoza  
\$17/hr, under 30 hours, start 8/1/2022  
Motion to approve made by Tom Hockensmith, seconded by Traci Elligson. All agreed; approved.
  - 5/6 Teacher Assistant  
Heather Beckelman  
\$17/hr, under 30 hours, start date 8/1/2022  
Motion to approve made by Rose Thornberry, seconded by Ashley Utermahlen.  
All agreed; approved.
  - 5/6 Teacher Assistant  
Sarah Royer  
\$17/hr, under 30 hours, start date 8/1/2022  
Motion to approve made by Becky Uppercue, seconded by Tom Hockensmith.  
All agreed; approved.
  - Food Service/Lunchroom Aide  
Sarah Lehigh  
\$15/hr, under 30 hours, start date 8/8/2022  
Motion to approve made by Ashley Utermahlen, seconded by Traci Elligson. All agreed; approved.
  - Food Service/Lunchroom Aide  
Stacey Fazenbaker  
\$15/hr, under 30 hours, start date 8/8/2022  
Motion to approve made by Tom Hockensmith, seconded by Rose Thornberry.  
All agreed; approved.
  - Nurse  
Leslie Zimmerman  
\$45K, start date 8/8/2022

Motion to approve made by Tom Hockensmith, seconded by Becky Uppercue.  
All agreed; approved.

Assistant Principal  
Tammy Hogan  
73K, start date 7/5/2022

Motion to approve made by Becky Uppercue, seconded by Traci Elligson. All  
agreed; approved.

- Exit Surveys

Attended for:  
Montessori philosophy  
School size  
Open during pandemic

Leaving for:  
Home schooling  
Moving out of state  
Graduated

Satisfied/Exceeded Expectations

Staff above and beyond, caring  
New building  
Classrooms had a teacher and an assistant  
Calm during pandemic

Improvements

Reach out sooner when student is falling behind  
Offer 7-12 grade

#### Helping Hands

- Working on 22/23 Event Calendar
  - Talent Show
  - Fall Harvest
  - Spring Fling
  - Gettysburg Parade
- Keeping
  - Yearbook Club
  - In School Store

#### **Consent Agenda**

Motion to approve made by Tom Hockensmith, seconded by Ashley Utermahlen. All agreed;  
approved.

### **Chair Report**

- July Board meeting to be held in person
- Act 55-Ashley to complete
- CEO Principal Contract

Motion to approve made by Tom Hockensmith, seconded by Ashley Utermahlen. All agreed; approved.

### **Finance**

- Finances are good with slight decrease in cash on hand
- ESSER II funds have been accounted for
- Expenses are slightly over budget
- Budgeted for lower enrollment than we have enrolled
- Surplus of \$144,749
- Salary review is being researched
- Budget performance is continuing
- Staff retention options are still being evaluated

Motion to approve made by Ashley Utermahlen, seconded by Traci Elligson. All agreed; approved.

### **Governance Committee**

- Recommend  
Amy Brown  
Vote in July meeting
- Opening for additional applicants  
Needed for upcoming August vacancy  
Close 8/1/2022

### **New business: For the good of the order**

None

### **Public Comment**

None

**Adjourned at 7:03 pm**