

**CONEWAGO VALLEY SCHOOL DISTRICT**

**Transportation Request Form**

130 Berlin Road  
New Oxford, PA 17350  
717-624-2157 Fax: 717-624-5020



Conewago Valley School District requires the following information from students living in the district who are enrolled in schools other than the public school for the year **2018-2019**.

Parents requesting transportation must use one form per child.

A post card is sent in August with your child's bus number, stop location and approximate times.

**PARENTS: Please disregard this post card once the bus route is well established; these initial times vary at the onset of every new school year.** Changes for the first day of school will be accepted if requested before August 10<sup>th</sup>, 2017. Please contact us with changes or concerns you may have:  
bicanb@cvc colonials.org

Student's Name and Date of Birth: \_\_\_\_\_

School \_\_\_\_\_ 2018-2019 Grade \_\_\_\_\_ **K-12 only**

Parent(s) with whom student resides: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ E-Mail \_\_\_\_\_

Phone: Home \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Sitter Name, Address and Phone Number (if applicable): \_\_\_\_\_

**Requesting Transportation Morning and/or Afternoon**

\_\_\_\_\_ Morning, \_\_\_\_\_ Afternoon, \_\_\_\_\_ Morning **and** Afternoon

Health concerns: \_\_\_\_\_

**School Use Only: Please certify the above named child is enrolled in your school:**

Name of School: GETTYSBURG MONTESSORI Telephone: 717-334-1120

Principal or Designee's Signature: [Signature]

Start Date: 8/22/18 Starting Time: 8:30 Dismissal Time: 3:00

**Schools: Please return form to Conewago Valley District Office by May 1, 2018\***

**Parent Signature on back for acknowledged School Board Policy**



## **BOARD POLICY /STUDENT TRANSPORTATION GUIDELINES (Copied onto back of Transportation Request Form for parents to acknowledge)**

### Bus Stop Assignments

A policy adopted by the Conewago Valley School Board on November 9, 1999 has been in effect since July 1, 2000 states:

“Each student being transported to school by a District-owned or contracted bus service shall have a ***single, consistent pick-up*** and a ***single, consistent drop-off.***”

Variations from these may be made on a given day if the parent or legal guardian notifies the school or transportation department, preferably in writing, with infrequency, and should be based on an “unusual and non-recurring circumstance.”

If there are any questions about how this policy might apply to your child, please contact the Transportation Director, Bobbi Bican @ 624-2157 extension 1010.

### Delays And Early Dismissals Due To Weather

Please pay careful attention to Conewago Valley’s weather schedule. Your child’s transportation arrangements will reflect CVSD’s decision on early dismissals and delays NOT the district your child’s school usually follows.

For Example:

If your child’s school is in Gettysburg School District and Gettysburg decides to have weather related two hour delay and CVSD is running on time; your child’s transportation will run on normal schedule. Your child’s school should have a staff member on the premises to take care of the students when they arrive early.

Another Example:

If your child’s school is running on time and CVSD has a two hour delay, we will transport your child according to our delay (2 hours late).

Questions regarding this policy may be addressed by contacting Bobbi Bican @ 624-2157 extension 1010 or email @ bicanb@cvcolonials.org. Thank you.

---

Parent Signature of Acknowledgement

Date