

Gettysburg Montessori Charter School

Board of Trustees Official Minutes

August 25, 2022

Board Members Present

Tom Hockensmith, Chair

Rose Thornberry, Vice Chair

Traci Elligson, Secretary

Becky Uppercue, Board Treasurer

Missing

Diana Williams

Others Present

Faye Pleso

Tammy Hogan

Public

Amy Brown

Nikki Wilt

Jason Officer-parent

Call to Order

Tom Hockensmith called the meeting to order at 6:02 pm. Introductions were made for attendees.

Public Comment on Agenda

None

Old Business

None

Administrator's Report

- Enrollment: previously 291 enrolled for '22-23, budgeted for 280
 - Currently 277
 - 14 on waitlist for Kindergarten
- Send out postcard mailings to 5/6 grade age group and zip code
 - Littlestown and Biglerville areas
- Hiring Recommendations
 - PCA
 - Ashley Cool
 - \$15 / hr, under 30 hrs per week
 - Start date 8/8/2022
 - Motion to Approve made by Rose Thornberry, seconded by Becky Uppercue

 - All agreed, approved.
 - Technology Teacher
 - Hilary Wolf, under 30 hrs per week
 - Motion to approve made by Becky Uppercue, seconded by Traci Elligson
 - All agreed, approved
 - Nurse
 - Audrey Chapman, full time
 - Motion to approve made by Rose Thornberry, seconded by Tom Hockensmith
 - All agreed, approved
 - Kindergarten Teacher
 - Margaret Harman, full time
 - Motion to approve made by Tom Hockesmith, seconded by Traci Elligson
 - All agreed, approved
 - 3/4 Teacher
 - Chandra Roush, full time
 - Motion to approve made by Becky Uppercue, seconded by Rose Thornberry
 - All agreed, approved
- Government Funds
 - \$70K Safety Security
 - Increase in security camera
 - Maintenance for cameras
 - Alarm notification for open doors
 - Every door
 - Maintenance fee
 - Fence around play area
 - Speed bumps
 - Generator

- Access building
 - Water
 - Heat
- 70K Mental Health
 - Social emotional health training
 - SAP (Students Assistance Program)
 - Licensed Clinical Social Worker
 - School Psychologist
- Helping Hands
 - Picture Day-September 16
 - \$220 Tshirt sales at Back to School Night
 - Gettysburg Parade-October 25
 - Wearing GMCS shirts
 - Special shirts to order
 - October Events
 - Book Fair
 - Spirit Week
 - Parade
 - Fundraiser-Popcorn

Consent Agenda

Motion to approve made by Tom Hockensmith, seconded by Becky Uppercue. All agreed; approved.

Chair Report

- Trainings
 - Trauma Informed training
- Term Limits
 - Questions regarding; what is max and retro
 - Vote in September board meeting
 - Finalizing dates for upcoming board meetings and committee meetings

Finance

- Over \$1.4 million in assets
- Surplus of \$198K
- Revisions for staff to come in September
- Salary review committee
 - Providing 10% increase
 - Upon approval

- Includes 5/10/15 yr milestones
 - Bonuses for staying
 - Received and accounted for all ESSER funds

Governance Committee

- Amy Brown-sworn in as Board member
- Calendar
 - Board meetings @6pm-every 4th Thursday, with holiday adjustments
 - Executive Board meetings-5:30p
 - 9/22, 10/20, 11-skip, 12/15, 1/26/23, 2/23, 3/23, 4/27, 5/25, 6/22, 7/27, 8/24
 - Finance meetings @3:30p every 3rd Wednesday
 - 9/14, 10/12, 11/16, 12/14, 1/18/23, 2/15, 3/15, 4/19, 5/17, 6/14, 7/19, 8/16
 - Governance Meetings @5pm 2nd Thursday as needed
 - 9/8, 10/13, 11/10, 12/8, 1/12/23, 2/9, 3/9, 4/13, 5/11, 6/8, 7/13, 8/10
- Board positions
 - Chair- Tom Hockensmith
 - Nominated by Becky Uppercue, seconded by Rose Thornberry; accepted
 - Vice Chair- Rose Thornberry
 - Nominated by Tom Hockensmith, seconded by Traci Elligson; accepted
 - Treasurer- Becky Uppercue
 - Nominated by Rose Thornberry, seconded by Tom Hockensmith; accepted
 - Secretary- Traci Elligson
 - Nominated by Rose Thornberry, seconded by Tom Hockensmith; accepted
- Committees:
 - Executive postions
 - Tom Hockensmith
 - Rose Thornberry
 - Becky Uppercue
 - Traci Elligson

- Finance
 - Becky Uppercue
- Audit
 - Becky Uppercue
- Personnel
 - Tom Hockensmith
- Governance
 - Rose Thornberry, Traci Elligson, Amy Brown
- Comprehensive
 - Tom Hockensmith

New business: For the good of the order

- Junior Achievement Program
 - Becky-asks for more information
 - Informed it is used for career readiness 2xyr for K-6
 - needed for graduations
- Board Bio
 - Update

Public Comment

- Jason Officer mentions
 - Interested in joining the Board
 - Rose responds- applications for open positions are open until 9/30/22
 - Amazon Smile
 - recruiting for members/partners for GMCS
 - Easy donations
 - \$25 gift card giveaway for comments on the post
 - Included in newsletter
- Parents are interested in helping
 - Expanding playground or larger sign
 - Faye responds- Sign size is limited by Township
- Nikki mentioned needs for:
 - Scarecrow and supplies
 - Holiday shop supplies
 - Teacher Appreciation week

Adjourned at 7:38 pm